



This budget will raise more total property taxes than last year's budget by \$5,839* and 2.08%** and of that amount \$6,810*** as tax revenue to be raised from new property added to the tax roll this year.

General Fund

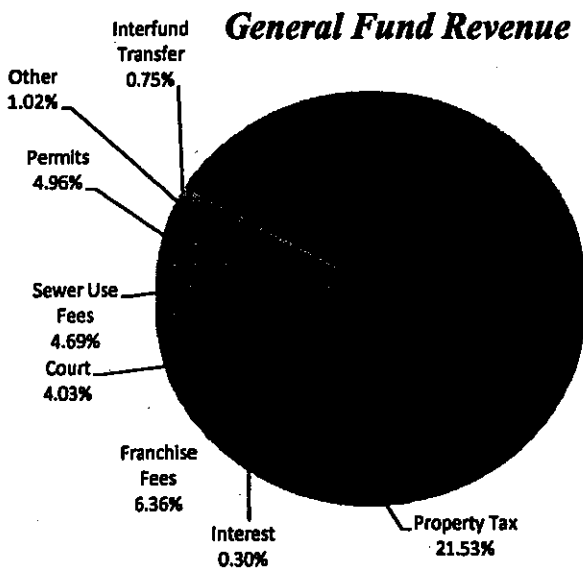
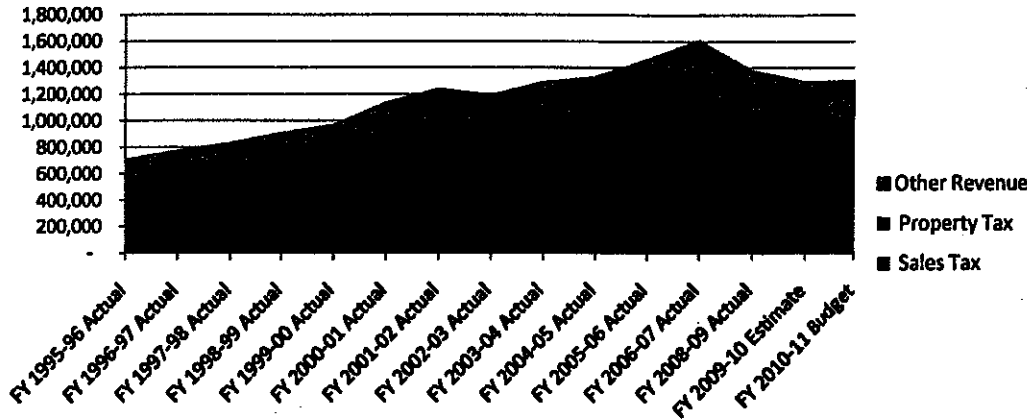
FY 2010-11

Fund: 01 General

The FY 2010-11 proposed budget is balanced using cost containment. The baseline budget is made up of current services and obligations and known or anticipated contractual obligations, such as the Emergency Services Interlocal Agreement with the Town of Hollywood Park. As with last year's budget process, staff was charged to justify all operations and balance the budget. The adopted zero-based budget does this.

The budget contains no property tax rate increase, although valuation increases provide higher ad valorem tax revenues. Sales tax remains the bulk of the revenue, although sales tax receipts continue to decrease. The City continued to set aside money in reserves in FY 2008-09 and FY 2009-10. FY 2010-11 will be the first time in years that the city will not put any money in reserves due to sales tax revenue continuing to decline. At the end of FY 2009-10, the General Fund has about 14 months of operating funds set aside in reserves.

Revenue

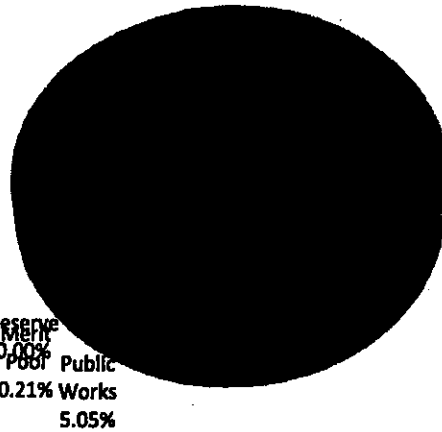


Sales tax makes up 54.67 percent—or \$727,934—of the FY 2010-11 General Fund budget. Sales tax figures are budgeted very conservatively. 2009-10 estimated sales tax receipts decreased 7.87 percent over 2008-09 receipts, and we have budgeted a decrease of 2.6 percent for 2010-11. One-third of this sales tax figure, \$244,401, is made up of what the State calls "sales tax to offset property tax"—a sales tax subsidy of property tax. The "other" portion of the revenues is composed of other miscellaneous revenue sources including interfund transfer, sale of assets, animal control, and liquor tax revenues.

Expenses

General Fund Expenses

Police and Fire services make up the majority of the City's General Fund budget, or 75.32 percent. Residents and businesses have expressed the desire to maintain the present level of services in the Police Department. The FY 2010 -11 budget for Police is \$721,809. The City's Emergency Services Interlocal Agreement with the Town of Hollywood Park allows at most a ten percent increase in a given year for Fire Services without approval from both City Councils. The fire services agreement will cost \$341,130 in FY 2010-11. Of this cost, \$281,130 is funded out of the General Fund and \$60,000 from the Venue (motor vehicle rental) Tax Fund.

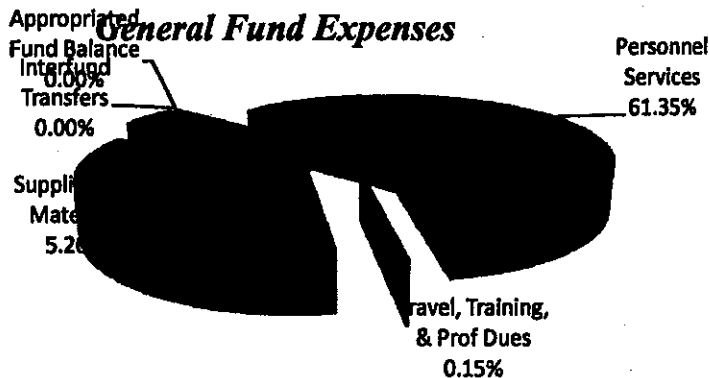


The General and Administrative Department is the second largest department, budgetarily, at the City. It contains expenses for the administration, health inspector, municipal court, sewer, and building inspections.

The FY 2010-11 budget is composed of "control groups" that group together similar line items.

Personnel services includes salaries, benefits, and personnel-related taxes. This group makes up 61.35 percent of the General Fund Budget. There are no changes in personnel positions this year.

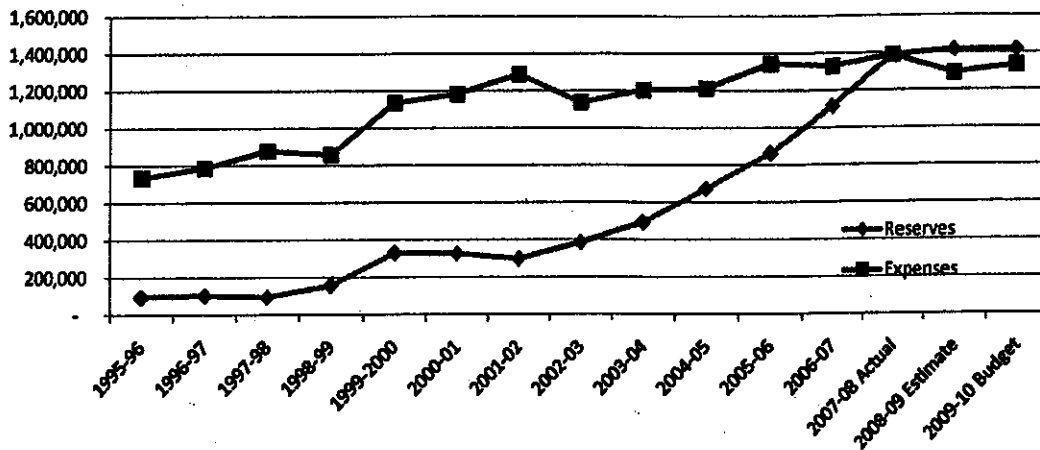
The operational costs group represents 33.29 percent of the proposed budget and includes costs such as the Emergency Services Interlocal Agreement with the Town of Hollywood Park for fire suppression and rescue services, Health and Building Inspection services, engineering and attorney services, and utilities.



The supplies and materials group is 5.20 percent of the FY 2010-11 budget and includes costs such as office supplies, building and computer maintenance, and periodical subscriptions.

Reserves

In FY 2003-04, the Long-Range Financial Planning & Capital Improvement Projects Committee recommended the City maintain a six month (50 percent) reserve. At end of FY 2005-06, the City exceeded this goal, providing for just over 6 1/2 months (54.16 percent) for reserves; at the end of FY 2009-10, the City will have about 14 months of operating expenses in reserves. The FY 2010-2011 budget does not add any money to the reserves due to declining sales tax revenue.



City of Hill Country Village
 General Fund
 Fiscal Year Ending September 30, 2011

General Fund Revenue & Expenditure Summary

Sales Tax	811,656	800,000	747,807	727,934
Property Tax	263,486	279,505	278,673	286,753
Interest Income	10,627	11,000	3,040	4,000
Franchise	125,302	104,104	116,589	119,800
City Public Service	88,257	71,000	83,000	84,000
AT&T	13,618	13,000	11,055	13,000
Time Warner Cable	19,957	16,000	18,396	18,400
Waste Management	2,028	2,704	2,836	3,000
Other	1,442	1,400	1,302	1,400
Municipal Court	45,730	42,000	37,213	41,000
Sewer Use Fees	58,096	65,000	55,438	62,500
Permits	70,789	60,000	57,072	66,000
Other				
Liquor Tax	13,762	12,000	9,687	11,000
Credit Card Fees	643	700	403	700
Insurance Proceeds	4,885	-	-	-
Misc. Income	159	100	275	300
Police Reports	130	100	120	150
Fingerprinting	370	300	360	400
Open Record Req Income	6	-	-	-
Unclaimed Funds-Police	-	-	-	-
Police Auction	-	-	-	-
False Alarm Fees	1,000	150	350	300
Return Check Fee	120	30	210	300
Animal Control	955	400	360	450
Sale of Assets	-	-	-	-
Zoning Commission Fees	-	-	-	-
Reimbursements	-	-	-	-
Interfund Transfer	10,000	10,000	10,000	10,000
TOTAL - Revenues	\$ 1,417,716	\$ 1,385,389	\$ 1,317,597	\$ 1,331,587

General & Administrative				
Personnel Services (Admin & Court)	117,434	130,152	129,085	135,206
Travel, Training & Prof Dues	701	970	194	970
Operational Costs				
Utilities (Elec/Gas, Water, Phone, Internet)	11,100	11,200	11,545	11,200
Sewer Discharge Services	28,568	35,000	30,778	32,000
Insurance (Liability/E&O, Prop.)	3,382	5,396	4,106	4,796
Emergency Medical Services	35,493	-	-	-
Attorney Services	4,695	5,500	6,379	5,000
Engineering Services	5,074	4,000	7,875	5,000
Building Inspection	16,080	13,000	16,260	14,000
Health Inspection	4,710	5,400	4,155	4,300
Fire Department Services	308,558	257,770	257,770	281,130
Accounting & Audit Services	15,100	16,500	15,500	16,000
Computer Consultant Service	2,410	2,800	2,031	3,500
Judge, Pros., Mag., Court Rep.	9,360	8,640	8,640	8,640
Sales Tax Refund Agreements	22,108	10,417	13,755	-
Operational Costs - Other	10,096	9,645	10,815	8,745
Supplies & Materials	5,867	9,475	8,838	9,300
Capital Expenditures	-	-	-	-
Subtotal	\$ 600,736	\$ 525,865	\$ 527,726	\$ 539,787

Police				
Personnel Services	579,727	594,025	589,464	615,193
Travel, Training & Prof Dues	1,016	900	1,114	1,025
Operational Costs				
Comm - Badge Software	899	900	899	953
Comm - MDT	4,107	4,100	3,947	4,000
Comm - Radio Airtime	1,944	1,944	1,944	1,944
Uniforms Purchase/Replc.	8,875	7,050	6,900	6,900
Insurance (Auto, Law Enf, Prop)	8,516	10,630	8,230	8,329
Dispatch Services	-	10,000	-	-

City of Hill Country Village
 General Fund
 Fiscal Year Ending September 30, 2011

General Fund Revenue & Expenditure Summary

Operational Costs - Other	2,942	4,050	3,085	3,365
Supplies & Materials				
Range & Ammunition	1,476	2,000	2,000	2,000
Vehicle Maint., Wash, Tires	9,356	4,800	6,840	7,200
Vehicle Fuel	21,439	21,000	23,641	23,700
Small Equip & Parts	5,243	5,000	5,000	5,000
Supplies & Materials - Other	5,866	5,900	5,719	6,700
Capital Expenditures	-	-	-	-
Interfund Transfer	35,500	35,500	35,500	35,500
Subtotal \$	687,006	707,799	694,283	721,809
Public Works				
Personnel Services	64,163	41,237	42,690	43,032
Travel, Training & Prof Dues	-	360	-	-
Operational Costs				
Street Lighting Services	8,840	8,000	9,164	8,800
Operational Costs - Other	1,856	2,716	1,809	2,000
Supplies & Materials				
Animal Control Expenses	351	500	231	250
Building Maintenance	2,826	4,000	3,774	3,000
Street, Sign Maintenance	2,345	1,900	2,006	1,900
Vehicle Maint., Wash, Tires	1,414	3,300	1,668	2,600
Vehicle Fuel	2,411	3,200	3,100	2,900
Supplies & Materials - Other	2,330	3,385	2,078	2,735
Capital Expenditures	935	-	950	-
Interfund Transfer	12,000	-	-	-
Subtotal \$	99,471	68,598	67,470	67,217
Merit pool				2,774
TOTAL - Expenses \$	1,387,213	1,302,262	1,289,479	1,331,587
Net surplus (deficit)	30,503	83,127	28,118	(0)
Beginning Cash	1,356,328	1,459,135	1,386,831	1,414,949
Ending Cash/Reserves	1,386,831	1,542,262	1,414,949	1,414,948
TOTAL APPROPRIATIONS	\$2,774,044	\$2,844,524	\$2,704,427	\$2,746,536

General & Administrative Department

Fund: 01 General

Program Description :

The General and Administrative Department provides professional management and analysis to the City Council, the Board of Adjustment, the Zoning Commission, the Business District Construction Review Board, and the Economic Development Corporation. Additionally, the department provides overall policy interpretation and fiscal management for the City's departments. The Department includes the budget for City Administration, Fire suppression services, Emergency Medical Service, Building Inspector, Health Inspector, Municipal Court, City Engineer, and City Attorney.

The Department is headed by the City Administrator, the City's Chief Administrative Officer, who provides professional management and administration to the City, implementing the City Council policy decisions by directing, coordinating, monitoring, and evaluating all City Government activities.

Vision :

The General and Administrative Department exists to serve the residents and businesses of the City of Hill Country Village by providing high quality professional management for the City; policy interpretation of the City Council, the Zoning Commission, the Board of Adjustment, the Business District Construction Review Board, and the Economic Development Corporation; and providing leadership and direction to all City departments.

Mission :

The Mission of the General and Administrative Department is to provide high quality professional management and excellent customer service to residents, businesses, visitors, City Council, the Municipal Court, the Planning and Zoning Commission, the Board of Adjustment, the Business District Construction Review Board, the Economic Development Corporation, and City Departments.

Goals and Objectives :

- Ensure high-quality fiscal management through funds management, bill payment, accurate and timely financial statements and completion of the annual audit of funds by December 31st in accordance with the Texas Public Funds Investment Act and best-practices of the Government Finance Officers Association, Government Treasurers Organization of Texas, and the Governmental Accounting Standards Board, as well as through advice of the City's auditing firm and financial advisor.
- Provide professional management to the City Council, the Planning and Zoning Commission, the Board of Adjustment, the Business District Construction Review Board, the Economic Development Corporation, and City Departments.
- Provide and promote professional management through on-going training and affiliation with the International City/County Management Association and the Texas City Management Association,

- Attain Municipal Court Clerk Certification for Bookkeeper/Court Clerk.
- Promote economic development in the business district.
- Continue process of annexing properties in the City's Extraterritorial Jurisdiction.
- Oversee the quality completion of Capital Projects: Road Reconstruction, Phase II and III and Entry Signs.
- Review City's Master Plan.
- Provide quality Building Inspection services.
- Ensure quality completion of flood-related projects and mitigation efforts.

Expenses:

	<i>FY 2008-09 Actual</i>	<i>FY 2009-10 Estimate</i>	<i>FY 2010-11 Budget</i>
Personnel Services	\$ 117,434	\$ 129,085	\$ 135,206
Travel, Training, & Prof Dues	701	194	970
Operational Costs	476,734	389,609	394,311
Supplies and Materials	5,867	8,838	9,300
Capital Expend. and Projects	-	-	-
Contingencies	-	-	-
Total	\$ 600,736	\$ 527,726	\$ 539,787

Program Justification and Analysis :

The General & Administrative Department's FY 2010-11 budget increases 2.3% compared with FY 2009-10 estimates.

The personnel services group increases 4.7 percent in the FY 2010-11 budget compared with FY 2009-10 estimates due to health insurance increases.

In the travel and training group for 2009-10 only \$194 was used and for 2010-11 the budget remained the same as in previous years. This group pays for seminar registration, hotel, meals, and transportation costs when a City vehicle is not used. Travel and training is approved by City Council on a case-by-case basis. Fiscal Year 2010-11 will require training for Public Funds Investment, which is mandated every two years.

The operational costs group increased 1.21 percent from FY 2009-10 estimates to FY 2010-11 budget. This is partially due to balancing the budget and ensuring we compare yearly estimates to actual expenditures.

Operational costs includes expenses for the City's sewer utility. The sewer utility provides service to the City's business district along San Pedro Avenue and two residential lots that are close to the line. BexarMet bills the customer and remits collections to the City. The City pays SAWS based on a contracted wholesale rate. Also included in the operational costs group are fees for professional services including City Attorney, City Engineer, and computer consulting services.

There are no funds budgeted in the capital expenditures group.

		IMPROVEMENT VALUE		Weight	
HCV	2008	154,012,464	33.2%	15%	5.0%
HCV	2009	181,037,338	37.5%	30%	11.2%
HCV	2010	176,950,483	37.7%	55%	20.7%
Hill Country Village Portion of FY 2010-11 Fire Costs					36.9%
HP	2008	309,393,442	66.8%	15%	10.0%
HP	2009	302,187,229	62.5%	30%	18.8%
HP	2010	292,958,152	62.3%	55%	34.3%
Hollywood Park's Portion of FY 2010-11 Fire Costs					63.1%

City of Hill Country Village
 General Fund--General & Administrative Department Summary
 Fiscal Year Ending September 30, 2011

Personnel Services				
5005 · Salaries, Regular Employees	94,930	106,500	104,297	109,900
5007 · Salaries, Temporary	-	-	-	-
5008 · Salaries, Overtime	-	-	-	-
5009 · Deferred Compensation	-	-	-	-
5013 · Medical Exam	-	36	-	36
5014 · Longevity	871	1,076	723	1,076
5016 · Education Pay	-	-	-	-
5018 · Certification Pay	-	-	-	-
5020 · SS Employer Contributions	7,394	8,147	8,102	8,407
5022 · Retirement	6,216	5,056	6,215	5,198
5028 · Life Insurance	115	123	123	123
5030 · Health Insurance	6,011	7,215	6,974	8,402
5032 · Health Insurance-Employee Copay Reimburse	-	-	-	-
5034 · Dental Insurance	767	838	838	887
5036 · Disability Insurance	576	628	565	648
5038 · Vision	165	222	220	222
5040 · Workers' Compensation	277	198	394	193
5045 · Unemployment Insurance (SUTA)	112	113	634	113
5051 · Telephone Allowance	-	-	-	-
Total · Personnel Services	\$117,434	\$130,152	\$129,085	\$135,206
Travel, Training, & Prof Dues				
5107 · Lodging	-	300	-	300
5110 · Meals	23	100	31	100
5112 · Mileage	-	-	-	-
5114 · Parking	-	-	-	-
5120 · Training	358	100	43	100
5125 · Seminar and Conference Fees	150	200	-	200
5130 · Staff Development	-	-	-	-
5140 · Professional Dues	170	270	120	270
5150 · Travel, Training, & Prof Dues - City Admin	-	-	-	-
Total · Travel, Training, & Prof Dues	\$701	\$970	\$194	\$970

City of Hill Country Village
 General Fund—General & Administrative Department Summary
 Fiscal Year Ending September 30, 2011

Operational Costs				
5202 · Postage and Delivery	355	930	778	730
5203 · Comm-Badge Program	-	-	-	-
5204 · Comm-MDT/Internet	539	550	539	550
5206 · Comm-Telephone	2,732	2,800	2,748	2,800
5207 · Comm-Long Distance	36	50	163	50
5208 · Comm-Mobile Phones	-	-	-	-
5209 · Comm-Pagers	-	-	-	-
5210 · Utilities	-	-	-	-
5211 · Gas & Electric	5,756	6,000	6,092	6,000
5213 · Water/Sewer	2,037	1,800	2,002	1,800
5217 · Sewer Discharge Services	28,568	35,000	30,778	32,000
5220 · Alarm System Services	-	-	-	-
5240 · Public Notice	331	600	500	500
5245 · Printing and Reproduction	-	400	-	300
5251 · Copy Machine Lease	2,191	2,100	1,932	2,100
5272 · Auto Liability Insurance	12	15	12	15
5277 · Liability and E & O Insurance	2,071	4,000	3,166	3,400
5278 · Property Insurance	1,299	1,381	928	1,381
5289 · Credit Card Fees	896	700	958	700
5290 · Bank Service Charges	1,395	-	804	-
5291 · Bad Debt	-	-	-	-
5292 · Cash Over/Under	-	-	-	-
5293 · Late Payment Fees	-	-	-	-
5298 · Miscellaneous	-	-	-	-
5299 · Other Operational Services	-	-	-	-
5335 · Election Costs	655	-	-	-
5340 · Emergency Medical Services	35,493	-	-	-
5342 · Architectural Services	-	-	-	-
5345 · Engineering Services	5,074	4,000	7,875	5,000
5346 · Replat	-	-	-	-
5347 · Building Inspection Services	16,080	13,000	16,260	14,000
5348 · Health Inspection Services	4,710	5,400	4,155	4,300
5350 · Fire Department Services	308,558	257,770	257,770	281,130
5353 · Payroll Services	2,077	2,075	2,368	2,075
5355 · Health Insurance Admin Fee	240	240	240	240
5360 · Accounting & Audit Services	15,100	16,500	15,500	16,000
5361 · Records Management Services	-	-	-	-
5365 · City Attorney Services	4,695	5,500	6,379	5,000
5366 · Other Attorney Services	-	-	-	-
5367 · Computer Consultant Services	2,410	2,800	2,031	3,500
5370 · Appraisal District Services	1,556	1,500	1,406	1,500
5382 · Codification Services	350	1,000	1,726	500
5390 · Judge Services	5,040	4,320	4,320	4,320
5393 · Magistrate Services	-	-	-	-
5394 · Temporary Staffing Services	-	-	-	-
5395 · Court Reporter	-	-	-	-
5396 · Prosecutor Services	4,320	4,320	4,320	4,320
5398 · Sewer Inspection Fees-TNRCC	-	-	-	-
5399 · State Court Fees	-	-	-	-
5401 · State On-Site Sewer Fee	50	100	103	100
5410 · Sales Tax Refund Agreements	22,108	10,417	13,755	-
Total · Operational Costs	\$476,734	\$385,268	\$389,609	\$394,311

City of Hill Country Village
 General Fund—General & Administrative Department Summary
 Fiscal Year Ending September 30, 2011

Supplies and Materials				
5501 · Office Supplies	2,605	2,600	2,484	2,425
5505 · Food and Entertainment Supplies	396	175	310	175
5510 · Awards and Memorials	-	-	-	-
5520 · Dues and Subscriptions	2,842	2,600	2,765	2,600
5522 · Publications	-	100	-	100
5580 · Computer Equipment	-	3,000	2,279	3,000
5600 · Maintenance	-	-	-	-
5601 · Computer Hardware & Software	-	-	-	-
5603 · Computer Software Maintenance	-	-	-	-
5604 · Computer Hardware Maintenance	-	-	-	-
5607 · Office Equip Maint	-	-	-	-
5608 · Radio/Radar Maintenance	-	-	-	-
5610 · Sewer Repair	-	-	-	-
5612 · Sign Maintenance	-	-	-	-
5616 · Street Maintenance	-	-	-	-
5618 · Vehicle Maintenance	-	-	-	-
5620 · Maintenance Tools and Supplies	-	-	-	-
5630 · Small Equip & Parts	24	1,000	1,000	1,000
5640 · Vehicle Fuel	-	-	-	-
Total · Supplies and Materials	\$5,867	\$9,475	\$8,838	\$9,300
Capital Expend. and Projects				
6017 · Computer Equipment	-	-	-	-
6018 · Computer Software	-	-	-	-
6020 · Radar Units	-	-	-	-
6030 · Office and Other Equipment	-	-	-	-
Total · Capital Expend. and Projects	\$0	\$0	\$0	\$0
TOTAL	\$600,736	\$525,865	\$527,726	\$539,787

Administration Division

Fund: 01 General

Program Description :

The Administration Division of the General & Administrative Department provides professional management and analysis to the City Council, the Board of Adjustment, the Business District Construction Review Board, the Planning and Zoning Commission, and the Economic Development Corporation, and overall policy interpretation and fiscal management for the City's Departments. The Division also includes the budget for the City Administration, Emergency Services Interlocal Agreement, City Engineer, and the City Attorney.

The Department is headed by the City Administrator, the City's Chief Administrative Officer, who provides professional management and administration to the City implementing the City Council Policy decisions by direction, coordinating, monitoring, and evaluating all City Government activities.

The City Engineer serves as the chief municipal officer of the City responsible for addressing construction and modification of road, water, and utility structures within the City limits. The position is also responsible for managing the construction and maintenance plan of a safe and efficient system of roadways. The City Engineer reviews subdivision plats in the City's Extraterritorial Jurisdiction and within corporate limits which allows for the orderly development of lots. The City Engineer also works closely with the Police Department in conducting traffic analysis and formulating recommendations to City officials. City Engineer services are performed through a contract-for-services with an outside vendor. This position is a statutory position.

The City Attorney is the chief counsel to the City regarding codes and ordinances within the City limits and, in some cases, the City's Extraterritorial Jurisdiction. The position serves as chief counsel for any litigation brought to the City or pursued by the City. City Attorney services are performed through a contract-for-services with an outside vendor. This position is a statutory position.

Vision :

The Administration Division exists to serve the residents and businesses of the City of Hill Country Village by providing high quality professional management for the City, policy interpretation of the City Council, the Planning and Zoning Commission, Board of Adjustment, the Business District Construction Review Board, the Economic Development Corporation, and providing leadership and direction to all City Departments.

Mission :

The Mission of the Administration Division is to provide high quality professional management and excellent customer service to residents, businesses, visitors, City Council, the Planning and Zoning Commission, Board of Adjustment, the Business District Construction Review Board, the Economic Development Corporation, and City Departments.

Goals and Objectives :

- Ensure high-quality fiscal management through funds management, bill payment, accurate and timely financial statements and completion of the annual audit of funds by December 31st in accordance with the Texas Public Funds Investment Act and best-practices of the Government Finance Officers Association, Government Treasurers Organization of Texas, and the Governmental Accounting Standards Board as well as through advice of the City's auditing firm and financial advisor.
- Provide professional management to the City Council, the Planning and Zoning Commission, Board of Adjustment, the Business District Construction Review Board, the Economic Development Corporation, and City Departments
- Provide and promote professional management through on-going training and affiliation with the International City/County Management Association and the Texas City Management Association, International Municipal Clerks Association, and the Texas Municipal Clerks Association.
- Oversee the quality completion of Capital Projects: Road Reconstruction, Phase II and III.
- Review the City's Master Plan and rewrite Zoning Ordinance.
- Manage the construction of a safe and efficient system of roadways, bridges, water, and utility structures within the City.
- Provide legal counsel to act on behalf of the City regarding codes, ordinances, and litigation.

Program Justification and Analysis :

The Administration Division's FY 2010-11 budget reflects a 2.7 percent increase compared with FY 2009-10 estimates. The travel and training group increases 82% from FY 2009-10 estimates to FY 2010-11 budget due to not using much of the training money in 2009-10.

City of Hill Country Village
 General Fund—General & Administrative Department-Administration Division
 Fiscal Year Ending September 30, 2011

Personnel Services					
5005 · Salaries, Regular Employees	68,013	70,000	69,250	71,400	
5007 · Salaries, Temporary					
5008 · Salaries, Overtime					
5009 · Deferred Compensation					
5013 · Medical Exam		36		36	
5014 · Longevity	546	563	245	563	
5016 · Education Pay					
5018 · Certification Pay					
5020 · SS Employer Contributions	5,157	5,355	5,322	5,462	
5022 · Retirement	4,380	3,323	4,419	3,377	
5028 · Life Insurance	70	74	74	74	
5030 · Health Insurance	3,662	4,329	4,088	5,041	
5032 · Health Insurance-Employee Copay Reimbursement					
5034 · Dental Insurance	478	503	503	532	
5036 · Disability Insurance	390	413	359	421	
5038 · Vision	105	133	132	133	
5040 · Workers' Compensation	166	94	270	98	
5045 · Unemployment Insurance (SI	70	68	310	68	
5051 · Telephone Allowance	0				
Total · Personnel Services	\$ 83,037	\$ 84,891	\$ 84,972	\$ 87,206	
Travel, Training, & Prof Dues					
5107 · Lodging		300		300	
5110 · Meals	23	100	31	100	
5112 · Mileage					
5114 · Parking		0		0	
5120 · Training	175				
5125 · Seminar and Conference Fees		200		200	
5130 · Staff Development					
5140 · Professional Dues	120	200	120	200	
5150 · Travel, Training, & Prof Dues - City Admin					
Total · Travel, Training, & Prof Dues	\$ 318	\$ 800	\$ 151	\$ 800	

City of Hill Country Village
 General Fund--General & Administrative Department-Administration Division
 Fiscal Year Ending September 30, 2011

Operational Costs

5202 · Postage and Delivery	149	700	632	600
5204 · Comm-MDT/Internet	539	550	539	550
5206 · Comm-Telephone	2,732	2,800	2,748	2,800
5207 · Comm-Long Distance	36	50	163	50
5211 · Gas & Electric	5,756	6,000	6,092	6,000
5213 · Water/Sewer	2,037	1,800	2,002	1,800
5217 · Sewer Discharge Services	28,568	35,000	30,778	32,000
5240 · Public Notice	331	600	500	500
5245 · Printing and Reproduction		300		300
5251 · Copy Machine Lease	2,191	2,100	1,932	2,100
5272 · Auto Liability Insurance	12	15	12	15
5277 · Liability and E & O Insuranc	2,071	4,000	3,166	3,400
5278 · Property Insurance	1,299	1,381	928	1,381
5289 · Credit Card Fees	896	700	958	700
5290 · Bank Service Charges	1,395		804	
5291 · Bad Debt				
5292 · Cash Over/Under				
5293 · Late Payment Fees				
5298 · Miscellaneous				
5330 · Exterminator				
5335 · Election Costs	655	0	0	0
5340 · Emergency Medical Services	35,493	0	0	0
5345 · Engineering Services	5,074	4,000	7,875	5,000
5346 · Replat				
5350 · Fire Department Services	308,558	257,770	257,770	281,130
5353 · Payroll Services	2,077	2,075	2,368	2,075
5355 · Health Insurance Admin Fee	240	240	240	240
5360 · Accounting & Audit Service	15,100	16,500	15,500	16,000
5361 · Records Management Services				
5365 · City Attorney Services	4,695	5,500	6,379	5,000
5366 · Other Attorney Services				
5367 · Computer Consultant Service	2,410	2,800	2,031	3,500
5370 · Appraisal District Services	1,556	1,500	1,406	1,500
5382 · Codification Services	350	1,000	1,726	500
5410 · Sales Tax Refund Agreement	22,108	10,417	13,755	0
Total · Operational Costs	\$ 446,328	\$ 357,798	\$ 360,305	\$ 367,141

City of Hill Country Village
 General Fund--General & Administrative Department-Administration Division
 Fiscal Year Ending September 30, 2011

Supplies and Materials				
5501 · Office Supplies	2,575	2,500	2,484	2,400
5505 · Food and Entertainment Sup	396	175	310	175
5510 · Awards and Memorials				
5520 · Dues and Subscriptions	2,842	2,600	2,765	2,600
5522 · Publications		100		100
5580 · Computer Equipment		3,000	2,279	3,000
5600 · Maintenance				
5601 · Computer Hardware & Software				
5630 · Small Equip & Parts	24	1,000	1,000	1,000
Total · Supplies and Materials	\$ 5,837	\$ 9,375	\$ 8,838	\$ 9,275
Capital Expend. and Projects				
6015 · New Vehicles				
6017 · Computer Equipment				
6018 · Computer Software				
6020 · Radar Units				
6030 · Office and Other Equipment				
6040 · Uniform Purchase/Replacement				
6101 · Street Repair Project				
Total · Capital Expend. and Projects	\$ -	\$ -	\$ -	\$ -
Contingencies				
Salary Increases--All Departments				
Health Insurance - All Departments				
Total - Contingencies	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 535,520	\$ 452,864	\$ 454,266	\$ 464,422

Municipal Court

Fund: 01 General

Program Description :

The Municipal Court Division hears alleged traffic infractions, City ordinance/code violations including animal control infractions, and Class "C" misdemeanors that occur inside the City Limits of the City of Hill Country Village. The Department is responsible for collecting fees of the Court, issuing of warrants and summons, and assigning and monitoring community service. The Municipal Judge, Prosecutor, and Magistrate are appointed officials of the City and serve on a contract basis.

Vision :

The Municipal Court Division's vision is to provide a safe environment for the residents, businesses, and animal life within the City Limits through enforcement of ordinances and codes in a timely and efficient manner.

Mission :

The Mission of the Municipal Court Division is to interpret and adjudicate applicable state laws and to support the local community by providing efficient and effective services through the promotion of justice. We seek to serve the residents and businesses of the City of Hill Country Village in an accountable, efficient, and unbiased manner. In addition to providing fair and equal access to all people in the City, we strive to facilitate the timely disposition of cases with prompt and courteous service.

Goals and Objectives :

- Provide and promote professional management through on-going education, training, and affiliation with the International Municipal Clerks Association and the Texas Municipal Clerks Association.
- Attain Municipal Court Clerk Certification for Bookkeeper/Court Clerk and Administrative Assistant.
- Increase disposal rate of Municipal Court cases.

Program Justification and Analysis :

The Municipal Court FY 2010-11 adopted budget reflects a 7.63 percent increase from FY 2009-10 estimates due to modest increases in operational costs and personnel services.

City of Hill Country Village
 General Fund--General & Administrative Dept-Municipal Court Division
 Fiscal Year Ending September 30, 2011

Personnel Services					
5005 · Salaries, Regular Employee	26,917	36,500	35,047	38,500	
5014 · Longevity	325	513	478	513	
5020 · SS Employer Contributions	2,237	2,792	2,780	2,945	
5022 · Retirement	1,836	1,733	1,796	1,821	
5028 · Life Insurance	45	49	49	49	
5030 · Health Insurance	2,349	2,886	2,886	3,361	
5034 · Dental Insurance	289	335	335	355	
5036 · Disability Insurance	186	215	207	227	
5038 · Vision	60	89	88	89	
5040 · Workers' Compensation	111	104	124	95	
5045 · Unemployment Insurance (\$	42	45	324	45	
Total · Personnel Services	\$ 34,397	\$ 45,261	\$ 44,114	\$ 48,000	
Travel, Training, & Prof Dues					
5107 · Lodging					
5110 · Meals					
5112 · Mileage					
5114 · Parking					
5120 · Training	150	50		50	
5125 · Seminar and Conference Fe	150				
5130 · Staff Development					
5140 · Professional Dues	50	70		70	
5100 · Travel, Training, & Prof Dues - Other					
Total · Travel, Training, & Prof Dues	\$ 350	\$ 120	\$ -	\$ 120	
Operational Costs					
5202 · Postage and Delivery	171	200	96	100	
5203 · Comm-Badge Program					
5245 · Printing and Reproduction		100		-	

City of Hill Country Village
 General Fund—General & Administrative Dept-Municipal Court Division
 Fiscal Year Ending September 30, 2011

5292 · Cash Over/Under				
5390 · Judge Services	5,040	4,320	4,320	4,320
5393 · Magistrate Services				
5394 · Temporary Staffing Services				
5395 · Court Reporter				
5396 · Prosecutor Services	4,320	4,320	4,320	4,320
5399 · State Court Fees				
Total · Operational Costs	\$ 9,531	\$ 8,940	\$ 8,736	\$ 8,740
Supplies and Materials				
5501 · Office Supplies	30	100		25
Total · Supplies and Materials	\$ 30	\$ 100	\$ -	\$ 25
Capital Expend. and Projects				
6015 · New Vehicles				
6017 · Computer Equipment				
6018 · Computer Software				
6020 · Radar Units				
6030 · Office and Other Equipment				
6040 · Uniform Purchase/Replacement				
6101 · Street Repair Project				
Total · Capital Expend. and Projects	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 44,308	\$ 54,421	\$ 52,850	\$ 56,885

Building Inspection

Fund: 01 General

Program Description :

The Building Inspection Division contains the budget for the Building Inspector who serves as the City's chief inspection and enforcement officer regarding construction and modification of business and residential structures and facilities within the city limits and, in the City's Extraterritorial Jurisdiction, business signs and billboards. The codes used by staff are the International Residential Code for One and Two Family Dwellings, the International Plumbing Code, the International Mechanical Code, and the International Building Code. The adoption of these new codes with the start of FY 2001-02 has been mandated by the State of Texas. Building inspection services are performed through a contract-for-services with an outside vendor.

Vision :

The Building Inspection Division exists to ensure quality construction and modification to buildings and facilities within the City Limits.

Mission :

The Mission of the Building Inspection Division is to provide high quality professional inspection services of buildings and facilities within the City through aggressive enforcement of the City's Building Code, Sign Ordinance and Zoning Ordinance.

Goals and Objectives :

Provide professional management and recommendations to the City Council, the Planning and Zoning Commission, and Board of Adjustment. Provide quality Building Inspection services within the parameters of the Building Code, Zoning Ordinance, and Sign Ordinance.

Appropriations :

	<i>FY 2008-09 Actual</i>	<i>FY 2009-10 Estimate</i>	<i>FY 2010-11 Budget</i>
Operational Costs	16,100	16,381	14,010
Total \$	16,100 \$	16,381 \$	14,010 \$

Program Justification and Analysis :

The operational costs group allocates \$14,010 for Building Inspection Services costs. This is a decrease of 17 percent from FY 2009-10 estimates due to anticipated decreases in construction and inspections. The Building Inspection Division reflects a steady flow of general construction activity in the City from year to year.

Authorized Positions : None. An independent contractor provides services.

City of Hill Country Village
General Fund—General & Administrative Department-Building Inspection Division
Fiscal Year Ending September 30, 2011

Operational Costs					
5202	Postage and Delivery	20	10	21	10
5203	Comm-Badge Program				
5245	Printing and Reproduction				
5347	Building Inspection Services	16,080	13,000	16,260	14,000
Total · Operational Costs		\$ 16,100	\$ 13,010	\$ 16,281	\$ 14,010
Supplies & Materials					
5520	Dues and Subscriptions			100	
Total · Supplies & Materials				\$ 100	
TOTAL		\$ 16,100	\$ 13,010	\$ 16,381	\$ 14,010

Health Division

Fund: 01 General

Program Description :

The Health Division tracks the revenues and expenses related to health inspections. It has one contract position, the Health Inspector, who is responsible for enforcing City and state rules regarding health and sanitation at restaurants, businesses, sewer, and septic systems in the City. The Health Inspector is a statutory position.

Vision :

The Vision of the Health Division is to safeguard residents and visitors of the City of Hill Country Village from dangerous health nuisances and potential outbreaks by vigilantly monitoring and enforcing the health code.

Mission :

The Mission of the Health Division is to promote health and prevent disease among the residents and visitors of the City of Hill Country Village through community health assessment, identification of unmet health needs, and the development of policies to meet these needs.

Goals and Objectives :

- Monthly review and inspect food establishments and other businesses for health code and statute violations.
- Investigate complaints made of possible code violations.
- Regularly inspect private septic systems.
- Continuously strive to provide best-practices in preventative health measures through on-going training.

Appropriations :

	<i>FY 2008-09 Actual</i>	<i>FY 2009-10 Estimate</i>	<i>FY 2010-11 Budget</i>
Travel, Training, & Prof Dues	\$ 33	\$ 43	\$ 50
Operational Costs	5,016	4,287	4,420
Supplies and Materials	-	-	-
Total	\$ 5,049	\$ 4,330	\$ 4,470

Program Justification and Analysis :

The Health Division's FY 2010-11 budget increases 3.2 percent from FY 2009-10 estimates. The travel, training, and professional dues section increases \$7.00 in the FY 2010-11 budget when compared to the FY 2009-10 estimates due to anticipated travel-related expenses related to certification. The Health Inspector also works for the Town of Hollywood Park and annual training costs are split between the two cities. The Health Inspector receives \$45 for a restaurant inspection and half of the fee charged to the applicant for review of a septic system application and septic system inspection.

Authorized Positions : None. An independent contractor provides services.

City of Hill Country Village
 General Fund--General & Administrative Dept-Health Division
 Fiscal Year Ending September 30, 2011

Travel, Training, & Prof Dues				
5120 · Training	33	50	43	50
5130 · Staff Development				
5140 · Professional Dues				
5141 · Professional Dues-Building Insp				
5150 · Travel, Training, & Prof Dues - City Admin				
Total · Travel, Training, & Prof Dues	\$ 33	\$ 50	\$ 43	\$ 50
Operational Costs				
5202 · Postage and Delivery	15	20	29	20
5245 · Printing and Reproduction	241			
5348 · Health Inspection Services	4,710	5,400	4,155	4,300
5379 · Vector Control Services				
5398 · Sewer Inspection Fee-TNRCC				
5399 · State Court Fees				
5401 · State On-Site Sewer Fee	50	100	103	100
Total · Operational Costs	\$ 5,016	\$ 5,520	\$ 4,287	\$ 4,420
Supplies and Materials				
5501 · Office Supplies				
5630 · Small Equip & Parts				
Total · Supplies and Materials	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 5,049	\$ 5,570	\$ 4,330	\$ 4,470

Police Department

Fund: 01 General

Program Description :

The Police Department is responsible for providing law enforcement services in the City of Hill Country Village. The functions of the Police Department are authorized, and to a significant extent mandated, through Federal and State statutes and are essential for the protection of life and property.

The Police Department provides protection through patrols, traffic control, emergency management coordination, and municipal code compliance; assists other area law enforcement agencies; conducts crime prevention programs; and investigates crimes. The Department also conducts traffic analysis for the City. Dispatch services are provided by the Bexar County Sheriff's Office.

Vision :

The Hill Country Village Police Department is committed to professional public service reflecting recognition of the inherent value of each individual in our society. Our officers strive to earn and maintain trust, respect, and confidence by exemplifying the belief that the freedoms, rights, and dignity of all citizens must be protected and preserved. To this end we pledge ourselves to the highest standards of morality, fairness, honesty, dedication, professionalism, and courage.

Mission :

We, the Hill Country Village Police Department, exist to serve all people within our jurisdiction with respect, fairness, and compassion. We are committed to the prevention of crime and the protection of life and property; the preservation of peace, order, and safety; the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees.

With service as our foundation, we are driven by goals to enhance the quality of life, investigating community social problems as well as incidents, seeking and fostering a sense of security in the community and in individuals. We nurture public trust by holding ourselves to the highest standards of performance and ethics. To fulfill its mission, the Hill Country Village Police Department is dedicated to providing a quality work environment and the development of its members through effective training, leadership, and communication.

Goals and Objectives :

- Increase patrol activity.
 - Keep streets safe for walkers, joggers, and horse riders.
 - Protect life and property.
 - Maintain full operational strength.
 - Remain prepared for emergency evacuation.
 - Increase training hours.
 - Deter crime in Hill Country Village through presence and prevention.
-

<u>Expenses:</u>	<i>FY 2008-09 Actual</i>	<i>FY 2009-10 Estimates</i>	<i>FY 2010-11 Budget</i>
Personnel Services	\$ 579,727	\$ 589,464	\$ 615,193
Travel, Training, & Prof Dues	1,016	1,114	1,025
Operational Costs	27,283	25,005	25,491
Supplies and Materials	43,480	43,200	44,600
Capital Expend. and Projects	-	-	-
Interfund Transfers	35,500	35,500	35,500
Total	\$ 687,006	\$ 694,283	\$ 721,809

Program Justification and Analysis :

The FY 2010-11 Police Department budget reflects a 3.96 percent increase from FY 2009-10 estimates.

The personnel services group shows an increase of 4.36 percent in the FY 2010-11 budget over FY 2009-10 estimates. The increase is due to salary increases and an increase in health benefits.

This decrease in crime the city has seen in recent years can be attributed to the proactive crime prevention programs the City has taken such as the bike patrol, addition of a crime prevention program and designation of a Crime Prevention Officer, as well as an increase in the number of patrol hours.

The travel, training, and professional dues group is lightly lower in FY 2010-11. This group funds attendance at conferences and additional staff training.

The operational, supplies and materials groups remain virtually the same as 2009-10.

Interfund transfers contains \$35,500 to transfer to the Vehicle Replacement Fund. Through a disciplined approach to budgeting and transferring funds to the Vehicle Replacement Fund, the city builds up the fund to meet the demands of vehicle replacement. The last replacement of the four patrol vehicles was in the summer of 2008. By budgeting the planned replacement cost of vehicles each year, sufficient funds should exist in this fund replacement when all four patrol cars need to be replaced. More information about the Vehicle Replacement Fund is provided later in this document.

<u>Authorized Positions :</u>	<i>FY 2008-09 Actual</i>	<i>FY 2009-10 Estimate</i>	<i>FY 2010-11 Budget</i>
Police Chief	1	1	1
Lieutenant	1	1	1
Sergeant	1	1	1
Patrol Officer/Detective	1	1	1
Patrol Officer	7	7	7
Relief Officer – Part-Time	1	2	2
Total – Police	12	13	13

City of Hill Country Village
 General Fund--Police Department
 Fiscal Year Ending September 30, 2011

Personnel Services

5005 · Salaries, Regular Employees	451,862	455,750	454,000	472,300
5007 · Salaries, Temporary	3,280	4,000	5,033	5,000
5013 · Medical Exam	86	186	87	100
5014 · Longevity	3,070	3,621	3,400	3,621
5016 · Education Pay	1,327	1,200	924	1,200
5018 · Certification Pay	5,199	5,100	5,642	5,100
5020 · SS Employer Contributions	34,498	35,171	35,553	36,513
5022 · Retirement	28,867	21,637	23,703	22,340
5028 · Life Insurance	513	517	517	517
5030 · Health Insurance	27,128	30,300	30,541	35,289
5034 · Dental Insurance	3,338	3,518	3,518	3,725
5036 · Disability Insurance	2,491	2,689	2,567	2,787
5038 · Vision	712	934	934	934
5040 · Workers' Compensation	14,025	26,149	17,787	22,511
5045 · Unemployment Insurance (SUTA)	557	493	2,500	498
5051 · Telephone Allowance	2,774	2,760	2,760	2,760
Total · Personnel Services	\$ 579,727	\$ 594,025	\$ 589,464	\$ 615,193

Travel, Training, & Prof Dues

5105 · Travel, Discretionary				
5107 · Lodging	171			
5110 · Meals	23			
5112 · Mileage				
5114 · Parking		0	26	25
5120 · Training	672	700	738	700
5130 · Staff Development				
5140 · Professional Dues	150	200	350	300
5141 · Professional Dues-Building Insp				
5100 · Travel, Training, & Prof Dues - Other				
Total · Travel, Training, & Prof Dues	\$ 1,016	\$ 900	\$ 1,114	\$ 1,025

City of Hill Country Village
 General Fund—Police Department
 Fiscal Year Ending September 30, 2011

Operational Costs

5202 · Postage and Delivery	513	400	402	400
5203 · Comm-Badge Program	899	900	899	953
5204 · Comm-MDT/Internet	4,107	4,100	3,947	4,000
5205 · Comm-Radio Airtime	1,944	1,944	1,944	1,944
5207 · Comm-Long Distance	42	30	20	30
5208 · Comm-Mobile Phones	369	420	384	385
5245 · Printing and Reproduction	150	150	109	150
5247 · Uniform Cleaning	1,417	2,000	1,700	2,100
5248 · Uniform Rental				
5249 · Uniform Purchase/Replacement	8,875	7,050	6,900	6,900
5272 · Auto Liability Insurance	2,383	2,500	1,992	2,000
5274 · Auto Physical Damage Insurance	1,129	1,000	1,154	1,200
5276 · Insurance-Law Enforcement	4,875	7,000	4,955	5,000
5277 · Liability and E & O Insurance				
5278 · Property Insurance	129	130	129	129
5351 · Dispatch Services		10,000		
5376 · Forensic Science Center Services	171	300	470	200
5377 · Investigation-Related Services				
5378 · Vehicle Impound Services				
5390 · Judge Services				
5393 · Magistrate Services	280	750		100
Total · Operational Costs	\$ 27,283	\$ 38,674	\$ 25,005	\$ 25,491

Supplies and Materials

5501 · Office Supplies	873	1,000	1,000	1,000
5520 · Dues and Subscriptions	4,058	3,100	3,216	3,200
5522 · Publications	185	200	202	200
5530 · Range & Ammo	1,476	2,000	2,000	2,000
5600 · Maintenance	275	200	343	200
5601 · Computer Hardware & Software		800		1,500
5608 · Radio/Radar Maintenance	475	600	958	600
5618 · Vehicle Maintenance	7,663	3,000	5,000	5,000
5630 · Small Equip & Parts	5,243	5,000	5,000	5,000
5640 · Vehicle Fuel	21,539	21,000	23,641	23,700
5643 · Vehicle Wash				
5645 · Vehicle Tires	1,693	1,800	1,840	2,200
Total · Supplies and Materials	\$ 43,480	\$ 38,700	\$ 43,200	\$ 44,600

Capital Expend. and Projects

6013 · Vehicle Equipment				
6015 · New Vehicles				
6017 · Computer Equipment				
6018 · Computer Software				
6020 · Radar Units				
6025 · Radio Equipment				
6030 · Office and Other Equipment				
6040 · Uniform Purchase/Replacement				
Total · Capital Expend. and Projects	\$ -	\$ -	\$ -	\$ -

Interfund Transfers

8650 Vehicle Replacement Fund	35,500	35,500	35,500	35,500
Total - Interfund Transfer	\$ 35,500	\$ 35,500	\$ 35,500	\$ 35,500

TOTAL \$ 687,006 \$ 707,799 \$ 694,283 \$ 721,809

Public Works Department

Fund: 1 General Fund

Program Description :

The Public Works Department is responsible for the planning, direction, control, and supervision of activities which provide and maintain the City's infrastructure systems, water, sewer, roads, drainage systems, and traffic control devices. The Department also is responsible for Animal Control, the cleanliness of City-owned facilities, and maintaining the facilities' grounds so that they are attractive and clean.

Vision :

The Vision of the Hill Country Village Public Works Department is to ensure prompt, efficient, quality, professional, and friendly service while maintaining community confidence.

Mission :

The Mission of the Hill Country Village Public Works Department is to provide prompt and caring service while maintaining streets, rights-of-way, and providing quality domestic and wildlife animal control service within the City of Hill Country Village.

Goals and Objectives :

- Maintain quality animal control services and enforce the City's Animal Control Code, policies, and procedures.
- Assist in the enforcement of Code Compliance.
- Work with City Engineer to develop long-range roadway preventative maintenance program.
- Maintain more thorough records on domestic animal registration, road maintenance, and traffic control devices.
- Develop a workplace safety-training program.
- Develop maintenance plan for City's infrastructure.

<u>Expenses</u>	<i>FY 2008-09 Actual</i>	<i>FY 2009-10 Estimate</i>	<i>FY 2010-11 Budget</i>
Personnel Services	\$ 64,163	\$ 42,690	\$ 43,032
Travel, Training, & Prof Dues	-	-	-
Operational Costs	10,696	10,973	10,800
Supplies and Materials	11,677	12,857	13,385
Capital Expend. and Projects	935	950	-
Interfund Transfers	12,000	-	-
Total \$	99,471	67,470	67,217

Program Justification and Analysis :

The FY 2010-11 Public Works Department budget reflects a less than 1 percent decrease from FY 2009-10 estimates.

The operational costs group has a very slight decrease.

A slight increase is seen in the supplies and materials group because city staff has been trying to get the budget where what is budgeted for is exactly what the department needs to work with.

Interfund transfers are zero this year as the Vehicle Replacement fund has sufficient funds to purchase a new truck.

<u>Authorized Positions :</u>	<i>FY 2008-09 Actual</i>	<i>FY 2009-10 Estimate</i>	<i>FY 2010-11 Budget</i>
Public Works Director	0	0	0
Public Works Worker	2	2	2
<i>Total – Public Works</i>	2	1	1

City of Hill Country Village
 General Fund--Public Works Department
 Fiscal Year Ending September 30, 2011

Personnel Services					
5005 · Salaries, Regular Employees	48,515	31,824	31,574	33,100	
5013 · Medical Exam		36		0	
5014 · Longevity	477	436	396	436	
5020 · SS Employer Contributions	4,042	2,435	2,470	2,532	
5022 · Retirement	3,431	1,511	1,635	1,566	
5028 · Life Insurance	78	49	49	49	
5030 · Health Insurance	4,068	2,886	2,886	3,361	
5034 · Dental Insurance	502	335	335	355	
5036 · Disability Insurance	272	188	179	195	
5038 · Vision	114	89	88	89	
5040 · Workers' Compensation	2,172	1,163	2,528	1,064	
5045 · Unemployment Insurance (SUTA)	90	45	324	45	
5051 · Telephone Allowance	402	240	226	240	
Total · Personnel Services	\$ 64,163	\$ 41,237	\$ 42,690	\$ 43,032	
Travel, Training, & Prof Dues					
5107 · Lodging		220		0	
5110 · Meals		100		0	
5112 · Mileage					
5114 · Parking					
5120 · Training		40		0	
5125 · Seminar and Conference Fees					
5130 · Staff Development					
5140 · Professional Dues					
Total · Travel, Training, & Prof Dues	\$ -	\$ 360	\$ -	\$ -	
Operational Costs					
5202 · Postage and Delivery	28		18		
5206 · Comm-Telephone					
5207 · Comm-Long Distance		0		0	
5208 · Comm-Mobile Phones					
5209 · Comm-Pagers					
5218 · Street Lighting Services	8,840	8,000	9,164	8,800	
5248 · Uniform Rental					
5249 · Uniform Purchase/Replacement	396	800	429	400	
5257 · Floor Mat Rental					
5272 · Auto Liability Insurance	805	930	743	850	
5274 · Auto Physical Damage Insurance	627	800	619	750	
5330 · Exterminator		186		0	
5332 · Housekeeping Services					
Total · Operational Costs	\$ 10,696	\$ 10,716	\$ 10,973	\$ 10,800	

City of Hill Country Village
 General Fund—Public Works Department
 Fiscal Year Ending September 30, 2011

Supplies and Materials

5501 · Office Supplies				
5505 · Food and Entertainment Supplies				
5507 · Duck & Deer Food and Supplies	223	350	245	200
5508 · Animal Control Expenses	351	500	231	250
5510 · Awards and Memorials				
5520 · Dues and Subscriptions	29	35	35	35
5522 · Publications				
5600 · Maintenance				
5602 · Building Maintenance	2,826	4,000	3,774	3,000
5612 · Sign Maintenance	1,122	900	1,011	900
5616 · Street Maintenance	1,223	1,000	995	1,000
5618 · Vehicle Maintenance	988	2,500	1,668	2,200
5620 · Maintenance Tools and Supplies	705	1,500	1,073	1,500
5630 · Small Equip & Parts	1,373	1,500	725	1,000
5640 · Vehicle Fuel	2,411	3,200	3,100	2,900
5643 · Vehicle Wash				
5645 · Vehicle Tires	426	800		400
Total · Supplies and Materials	\$ 11,677	\$ 16,285	\$ 12,857	\$ 13,385

Capital Expend. and Projects

6010 · Heavy Equipment				
6013 · Vehicle Equipment				
6015 · New Vehicles				
6017 · Computer Equipment				
6030 · Office and Other Equipment				
6040 · Uniform Purchase/Replacement				
6050 · Construction Services	935		950	
ADA upgrades to City Hall				
Remodel City Hall				
Total · Capital Expend. and Projects	\$ 935	\$ -	\$ 950	\$ -

Interfund Transfers

Transfers to Vehicle Replacement Fund	\$ 12,000			
Total - Interfund Transfer	\$ 12,000	\$ -	\$ -	\$ -

TOTAL \$ 99,471 \$ 68,598 \$ 67,470 \$ 67,217

Capital Project Fund

Fund: 5 Capital Project

Program Description :

The City's Capital Project Fund is used to fund improvements to the City's road improvement projects including the first phase of an enhanced entry signage project as well as the now-defunct new city hall project. The fund is budgeted by project.

Appropriations :

There are no appropriations for FY 2010-11.

Policy Consideration:

Several potential capital projects exist that will need to be researched and considered in future years as identified by the City's Long Range Financial Planning and Capital Improvement Projects Committee. These projects include planning for additional roadway projects beyond Road Project Phases II and III which ended in November 2002 including the installation of ribbon curbs, regrading drainage easements and bar ditches, and renovations to the existing City Hall. The City Administrator recommends that City Council set forth a five- to twenty-year plan as to what projects to undertake in the future including their financing.

City of Hill Country Village

Capital Project Fund

Fiscal Year Ending September 30, 2010

4001 Bond Sales				
4015 Miscellaneous Income				
4025 Franchise Fees				
4095 Sale of Assets				
Audit Adjustment				
4010 Interest-Texpool & Texas Class	217	250	53	250
Interest-Bank				
4200 Reimbursements				
4840 Transfer to Capital Project Account				
4900 Innerfund Transfer (Cap Proj to Cap Proj)				
TOTAL REVENUE	\$ 217	\$ 250	\$ 53	\$ 250
8100 Interfund Transfer from General Fund				
8630 Interfund Transfer from EDC				
TOTAL-Interfund Transfers				
TOTAL - Revenues	\$ 217	\$ 250	\$ 53	\$ 250

5342 Architectural Services				
5345 Engineering Services				
5365 City Attorney Services				
5385 Construction Services				
6050 Construction Services (City Hall)				
6050 Construction Services (Public Works/Parking Facility)				
6050 Construction Services (Entry Sign)				
6055 Land Improvements (Landscaping)				
6060 Building Equipment (Radio Tower Relocation)				
6060 Building Equipment (Audio Visual)				
6060 Building Equipment (Network, Data, Phone)				
6063 Kitchen Equipment				
6067 Utility Extensions				
6069 Site Work				
6070 Furnishings				
6111 Land Purchase				
7000 Contingencies				
8100 Transfers to General Fund				
TOTAL - Expenses	\$ -	\$ -	\$ -	\$ -
Net surplus (deficit)	217	250	53	250
Beginning Cash	26,580	27,042	26,797	26,850
Ending Cash/Reserves	26,797	27,292	26,850	27,100
TOTAL APPROPRIATIONS	\$ 26,797	\$ 27,292	\$ 26,850	\$ 27,100

Debt Service Fund

Fund: 07 Debt Service

Program Description :

The City of Hill Country Village issues bonds to fund needed capital improvement projects such as road construction and rehabilitation projects. These projects are budgeted in the Capital Project Fund. The budgeted amounts reflect the actual principal and interest payments on all outstanding debt. The following lists each currently outstanding debt issuance, its purpose, issuance date, and type and amount of debt.

The City has been awarded a "Aaa" rating by Moody's. Under the Texas Constitution, Article 11, Section 4, General Law cities with a population of under 5,000 residents (such as Hill Country Village) can levy up to 1.5 percent of its total taxable property value (est. \$294,216,006) for its annual fiscal obligations, including debt service. The Texas Attorney General allows cities up to 1 percent of a City's total taxable property value to be encumbered for debt service, allowing up to 0.5 percent for general use. Debt is backed by property taxes. Though Hill Country Village can impose a property tax to fund its debt service, revenues to fund these expenditures are paid with funds from the Economic Development Corporation, which is funded through sales taxes. \$167,130 is in the FY 2010-11 budget for debt service and associated fees.

The City of Hill Country Village has general obligation bonds outstanding at this time. The full faith and credit of the City back general obligation bonds; in other words, the bonds are guaranteed by a pledge of property taxes. A schedule of the City's outstanding debt is listed in this section.

	Outstanding at September 30, 2011
Limited Road Construction, Land Acquisition, and Construction Bonds, 2000	\$ 1,481,156
Total Limited Tax Bonds:	\$ 1,481,156
TOTAL:	\$ 1,481,156

Expenses:

	FY 2008-09 <i>Actual</i>	FY 2009-10 <i>Estimate</i>	FY 2010-11 <i>Budget</i>
Debt Service	\$ 164,055	\$ 162,930	\$ 167,130
Total	\$ 164,055	\$ 162,930	\$ 167,130

Program Justification and Analysis :

The FY 2010-11 budget for all debt service payments totals \$167,130 on \$2,000,000 in bonds. For FY 2010-11, \$66,405 of the payment will cover interest expense, \$100,000 covers principal expense, and the balance is for bank and other service fees.

Policy Consideration:

On February 2, 2002, City Council held an election to determine the funding of the Road Project-Phase II & III as well as that of a proposed City Hall. Throughout the planning phase of the two projects, costs for both projects increased beyond funds planned. Voters approved transferring funds from the City Hall project to fully fund the Road Project. In addition, voters did not approve the sale of additional bonds to construct a new City Hall. As of press time, additional funds have not been identified to construct a new City Hall. The City's Long Range Financial Planning and Capital Improvement Projects Committee has recommended that the City sell the acreage, invest the money, and pay off the bonds when they become callable in 2011.

In the FY 2004-05 budget process, City Council members discussed several potential projects including planning for additional road construction projects in future years, the installation of flush curbs throughout the City, and drainage issues. Should the City decide to sell Bonds or Notes for these or any other project, the Debt Service Fund will be impacted. During FY 2004-05, voters approved the creation of a Road Maintenance sales tax to fund repair and maintenance on roads. During FY 2005-06 budget deliberations, Council discussed future road projects and the time needed to accumulate funds to address them through the Road Maintenance Fund. Additional discussion of the Road Maintenance Fund can be found later in this document.

Debt Service Fund

Fiscal Year Ending September 30, 2010

REVENUES					
4006	Property Tax				
4010	Interest Income (Checking)	1	1	1	1
4820	Transfer from EDC (Sales Tax)	164,055	162,930	162,931	167,130
	TOTAL - Revenues	\$ 164,056	\$ 162,931	\$ 162,932	\$ 167,131
EXPENSES					
	Contractual Obligation 2000				
5295	Interest Expense	78,330	72,205	72,205	66,405
5296	Principal Expense-Bond	85,000	90,000	90,000	100,000
5290	Bank Service Charges	725	725	725	725
5294	Bond Expenses (Financial Advisor)				
	Transfer to General Fund				
	Subtotal-Debt Service	\$ 164,055	\$ 162,930	\$ 162,930	\$ 167,130
	TOTAL - Expenses	\$ 164,055	\$ 162,930	\$ 162,930	\$ 167,130
	Net surplus (deficit)	1	1	2	1
	Beginning Cash	7	9	8	10
	Ending Cash/Reserves	8	10	10	11
	TOTAL APPROPRIATIONS	\$ 164,063	\$ 162,940	\$ 162,940	\$ 167,141

2001	55,000.00	117,880.00	172,880.00	3,187,255.50
2003	60,000.00	109,655.00	169,655.00	2,823,745.50
2005	70,000.00	100,555.00	170,555.00	2,482,810.50
2007	80,000.00	90,055.00	170,055.00	2,142,375.50
2009	85,000.00	78,330.00	163,330.00	1,809,765.50
2011	100,000.00	66,405.00	166,405.00	1,481,155.50
2013	110,000.00	55,088.00	165,088.00	1,150,147.50
2015	120,000.00	42,347.00	162,347.00	823,901.50
2017	135,000.00	27,825.00	162,825.00	495,761.50
2019	155,000.00	11,875.00	166,875.00	164,004.50
2020	180,000.00	0.00	180,000.00	0.00
	\$ 2,000,000	\$ 1,400,038	\$ 3,400,038	

Amount owed at end of FY 2010-11

Economic Development Corporation

Program Description :

Fund: 9 Economic Development Corporation

The Hill Country Village Economic Development Corporation (HCV EDC) (a "4B" corporation) is a separate organization from the City, though its operation and funding works closely with the City as its board is partially made up with members of City Council. Its funding comes from a ¼ cent Economic Development Corporation sales tax. The HCV EDC was organized to finance projects for the promotion and development of commercial, industrial, and manufacturing enterprises. The corporation is organized pursuant to the Development Corporation Act of 1979 and Article 5190.6, § 4B, Revised Civil Statutes of the State of Texas as amended.

The HCV EDC funds many projects that support the efforts of the City in its effort to promote economic development including funding infrastructure-related projects that will complement businesses, including road reconstruction and utility projects.

Goals and Objectives :

- Be an advocate for the City's business community.
 - Represent business interests during highway expansion project.
 - Reorganize Hill Country Village Business Council.
- Target high-end retail operations and assist their location in the City.
- Fund current bond obligations.

<u>Expenses:</u>	<i>FY 2008-09 Actual</i>	<i>FY 2009-10 Estimate</i>	<i>FY 2010-11 Budget</i>
Travel, Training, & Prof Dues	\$ -	\$ -	\$ -
Operational Costs	35	-	70
Supplies and Materials	-	-	-
Capital Expend. And Projects	-	-	-
Interfund Transactions	174,055	172,930	177,130
Total	\$ 174,090	\$ 172,930	\$ 177,200

Program Justification and Analysis :

The FY 2010-11 proposed budget for the Economic Development Corporation increases 2.47 percent over FY 2009-10 estimates due to lower bond payments and lower expenditures. Sales taxes are projected to decrease 5.64 percent.

The interfund transfers group contains \$167,130 for transfers to Debt Service to fund interest and principal payments for the Series 2000 general obligation bonds as well as related charges. \$10,000 of this group is budgeted to reimburse the City for providing administrative services to the EDC. State law requires that the City be compensated for services it renders to the EDC.

Hill Country Village Economic Development Corporation

Economic Development Corporation

Fiscal Year Ending September 30, 2011

4005 Sales Tax	135,276	136,000	126,770	120,000
Interfund Transfer				
4010 Interest-Taxpool/Texas Class	2,319	5,440	2,947	2,500
4010 Interest-Bank	14	14	18	10
TOTAL - Revenues \$	137,609 \$	141,454 \$	129,735 \$	122,518
Travel, Training, & Prof Fees				
5107 Lodging				
5110 Meals				
5112 Mileage				
5114 Parking				
5120 Training				
5125 Seminar and Conference Fees				
5140 Professional Fees				
Total - Travel, Training, & Prof Fees \$	- \$	- \$	- \$	-
Operational Costs				
5202 Postage and Delivery				
5240 Public Notices	35	70		70
5245 Printing and Reproduction				
5290 Bank Service Charges				
5381 City Attorney Services				
Small Business Development				
Water Main Land Acquisition				
5367 Computer Consultant Services				
Total - Operational Costs \$	35 \$	70 \$	- \$	70
Supplies and Materials				
5505 Food and Entertainment Supplies				
5520 Dues and Subscriptions				
5522 Publications				
5580 Computer Equipment				
5603 Computer Software				
5630 Small Equip & Parts				
Total - Supplies and Materials \$	- \$	- \$	- \$	-
Capital Expend. and Projects				
6025 Radio Units				
6030 Office and Other Equipment				
Total - Capital Expend. and Projects \$	- \$	- \$	- \$	-
Interfund Transfers				
8100 Transfer to General Fund	10,000	10,000	10,000	10,000
8611 Transfer to Debt Service	164,035	162,930	162,930	167,130
8611 Transfer to Debt Service (Tax Notes 2001)				
8620 Transfer to Grants-In-Aid				
Transfer to Venue Tax Fund				
8630 Transfer to Capital Project Fund				
Total - Interfund Transfers \$	174,035 \$	172,930 \$	172,930 \$	177,130
TOTAL - Expenses \$	174,035 \$	173,000 \$	172,930 \$	177,208
Net surplus (deficit)	(36,481)	(31,546)	(43,195)	(54,690)
Beginning Cash	356,641	288,121	328,160	276,965
Ending Cash/Reserves	320,160	256,575	276,965	222,275
TOTAL APPROPRIATIONS \$	494,250 \$	429,575 \$	449,895 \$	399,475

Road Maintenance Fund

The Road Maintenance Fund is used to maintain and repair municipal streets that existed on the date of the election to adopt the tax, November 2, 2004. It may not be used to build new streets. "Street" is defined as the entire width of right of way designated by a city for vehicular travel. The term does not include a designated state or federal highway or road or a designated county road. The funding source for these funds come from a ¼ cent sales tax on goods sold in the City. Funds began to be collected in April 2005 and were first deposited in the City Treasury in June 2005 (Comptroller's two-month turn-around time). These funds are budgeted and controlled by City Council. Under current law, this tax expired four years after it takes effect (March 31, 2009) and may be re-authorized by voters prior to the expiration date. The City held an election on November 4, 2008 for this purpose and the voters re-authorized the tax. The tax now expires on March 31, 2013.

The City Engineer provided an estimate to repair the roads in 2006 that totaled \$1,014,003. The City Council may wish to supplement the Road Maintenance Fund with other funding sources, such as allocations from the General Fund or increased property taxes.

Policy Consideration:

On February 2, 2002, City Council held an election to determine the funding of the Road Project-Phase II & III as well as that of a proposed City Hall. Throughout the planning phase of the two projects, costs for both projects increased beyond funds planned. Voters approved transferring funds from the City Hall project to fully fund the Road Project. Although the Road Maintenance Fund continues to build at a rate of \$150-175,000 per year, street repairs are costly and the City Council should consider tapping into the General Fund or raising additional property taxes.

City of Hill Country Village
 Road Maintenance Fund - 22
 Fiscal Year Ending September 30, 2010

4005 Sales Tax	135,276	136,000	128,904	136,000
Interest (Checking, Texas Class, TexPool)	4,735	5,440	1,890	5,440
Total Revenues	\$140,011	\$141,440	\$130,794	\$141,440
Capital Expend. and Projects				
6017 Computer Equipment				
6050 Construction Services				
Total - Capital Expend. and Projects	\$ -	\$ -	\$ -	\$ -
TOTAL - Expenses	\$ -	\$ -	\$ -	\$ -
Net surplus (deficit)	\$140,011	\$141,440	\$130,794	\$141,440
Beginning Cash	\$561,641	\$846,605	\$701,652	\$832,446
Ending Cash/Reserves	\$701,652	\$988,045	\$832,446	\$973,886
TOTAL APPROPRIATIONS	\$701,652	\$988,045	\$832,446	\$973,886

Special Revenue Funds

Program Description :



Though the Special Revenue Funds only account for a fraction of the City's revenues and expenses, the majority of the City's funds are grouped together in this category to provide a quick summary of programs. Each fund exists for a special purpose and must be accounted for separately from the City's other funds. Each fund listed in the coming pages is a self-balancing chart of accounts. The subsequent pages contain a description, use, revenues, expenditures, and balances by fund.

Grants-in-Aid

The City receives grants to help fund special projects. Funds from federal and local sources support such programs as officer redeployment and emergency management operations. Grants appearing in this fund vary from year to year as some expire and new ones become active. Currently, all grants' budgets appear under this blanket fund. The City's cash match, if any, for all grants are appropriated through a transfer of funds from another fund such as the General Fund or Economic Development Corporation. The FY 2010-11 proposed budget reflects no new grant applications. This fund also represents the School Crossing Guard and Police Training funds and expenditures which does reflect appropriations. These two funds are on-going and have no ending date. All appropriations are controlled by individual grant.

City of Hill Country Village
 Grants-in-Aid Fund - 13
 Fiscal Year Ending September 30, 2010

4009	School Crossing Guard	1,189	1,200	1,222	1,200
4012	Grants				
	Department of Justice-COPS MORE 98				
	Department of Justice-Bulletproof Vest				
	City of San Antonio-Metro Health				
	FEMA/DEM Flood 2002 Road Repair				
	Bicycle Donations				
	School Crossing Guard				
	AACOG Chipper Grant				
	Texas Eng. Ext. Service (Homeland Sec.)				
4016	State Training Grant	1,360	1,300	1,319	1,300
4200	Reimbursements				
4830	Transfers to Grants-in-Aid				
4010	Interest (Checking & Texas Class)	230	400	71	400
	TOTAL - Revenues	\$ 2,778	\$ 2,900	\$ 2,612	\$ 2,900
Travel, Training, & Prof. Dues					
5120	Training	1,939	1,200	2,290	1,200
	Total - Travel, Training, & Prof. Dues	\$ 1,939	\$ 1,200	\$ 2,290	\$ 1,200
Operational Costs					
5249	Uniform Purchase/Replacement				
	Total - Operational Costs	\$ -	\$ -	\$ -	\$ -
Supplies and Materials					
5501	Office Supplies				
5503	School Safety Fund Purchases		1,200	1,168	1,200
5520	Dues and Subscriptions				
5580	Computer Equipment				
5630	Small Equipment and Parts				
	Total - Supplies and Materials	\$ -	\$ 1,200	\$ 1,168	\$ 1,200
Capital Expenditures					
6010	Heavy Equipment				
6015	New Vehicles				
6025	Radio Units				
6027	Other Public Safety Equipment				
	Total - Capital Expenditures	\$ -	\$ -	\$ -	\$ -
Interfund Transactions					
8100	Transfer to General Fund				
	Total - Interfund Transactions	\$ 1,939	\$ 2,400	\$ 3,458	\$ 2,400
	TOTAL - Expenses	\$ 1,939	\$ 2,400	\$ 3,458	\$ 2,400
	Net surplus (deficit)	839	500	(846)	500
	Beginning Cash	9,225	11,075	10,064	9,219

Ending Cash/Reserves \$	10,064 \$	11,575 \$	9,219 \$	9,719	
TOTAL APPROPRIATIONS \$	12,003 \$	13,975 \$	12,677 \$	12,119	

Court Technology Fund

The City of Hill Country Village established a special fund to provide monies for improvements in court technology on August 19, 1999 (Ord. 756). Due to in-house bookkeeping issues, no funds were actually recorded to the fund until the audit of FY 2000-01. Fees are imposed upon all defendants convicted of offenses in the municipal court and deposited into this fund. Monies may only be used in accordance with the Texas Code of Criminal Procedure, Article 102.0172(b) for items such as computer systems, computer networks, computer hardware, computer software, imaging systems, electronic kiosks, electronic ticket writers, and docket management systems. As per state statute, these funds are budgeted and controlled by City Council.

City of Hill Country Village
 Court Technology Fund - 15
 Fiscal Year Ending September 30, 2011

4050	Municipal Court	1,820	2,100	1,583	2,100
4010	Interest (Checking)	1	1	1	1
	TOTAL - Revenues	\$ 1,821	\$ 2,101	\$ 1,584	\$ 2,101
Operational Costs					
5203	Comm-Court Program	1,259	2,158	1,259	1,300
5630	Small equipment & parts Court upgrade.				
	TOTAL - Operational Costs	\$ 1,259	\$ 2,158	\$ 1,259	\$ 1,300
Capital Expend. and Projects					
6017	Computer Equipment			1,625	
	TOTAL - Capital Expend. and Projects	\$ -	\$ -	\$ 1,625	\$ -
	TOTAL - Expenses	\$ 1,259	\$ 2,158	\$ 2,884	\$ 1,300
	Net surplus (deficit)	562	(57)	(1,300)	801
	Beginning Cash	2,830	3,132	3,392	2,092
	Ending Cash/Reserves	\$ 3,392	\$ 3,075	\$ 2,092	\$ 2,893
	TOTAL APPROPRIATIONS	\$ 4,651	\$ 5,233	\$ 4,976	\$ 4,193

Court Security Fund

The City of Hill Country Village established a special fund to fund improvements in court building security on August 19, 1999 (Ord. 757). Due to in-house bookkeeping issues, no funds were actually recorded to the fund until the audit of FY 2000-01. Funds may be used for:

- (1) the purchase or repair of X-ray machines and conveying systems;
- (2) handheld metal detectors;
- (3) walkthrough metal detectors;
- (4) identification cards and systems;
- (5) electronic locking and surveillance equipment;
- (6) bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing appropriate security services;
- (7) signage;
- (8) confiscated weapon inventory and tracking systems;
- (9) locks, chains, alarms, or similar security devices;
- (10) the purchase or repair of bullet-proof glass; and
- (11) continuing education on security issues for court personnel and security personnel.

As per state statute, these funds are budgeted and controlled by City Council. For FY 2010-11, funds are budgeted to pay for alarm system services and system upgrades.

City of Hill Country Village
 Court Security Fund - 16
 Fiscal Year Ending September 30, 2011

4050	Municipal Court	1,365	1,600	1,188	1,600
4010	Interest (Checking & Texas Class)	8	200	2	200
	TOTAL - Revenues	\$ 1,373	\$ 1,800	\$ 1,190	\$ 1,800
Travel, Training, & Professional Dues					
5120	Training	-	100	-	100
	Total - Travel, Training, & Professional Dues	\$ -	\$ 100	\$ -	\$ 100
Operational Costs					
5220	Alarm System Services	624	650	-	650
	Total - Operational Costs	\$ 624	\$ 650	\$ -	\$ 650
Supplies and Materials					
5602	Building Maintenance	-	-	-	-
5630	Small Equip & Parts	-	-	-	-
	Total - Supplies and Materials	\$ -	\$ -	\$ -	\$ -
Capital Expend. and Projects					
6030	Office and Other Equipment	-	-	-	-
	Video monitoring system	-	-	-	-
	Total - Capital Expend. and Projects	\$ -	\$ -	\$ -	\$ -
6060 Building Equipment					
	Video System	-	-	-	-
	Total - Building Equipment	\$ -	\$ -	\$ -	\$ -
	TOTAL - Expenses	\$ 624	\$ 750	\$ -	\$ 750
	Net surplus (deficit)	749	1,050	1,190	1,050
	Beginning Cash	2,601	4,633	3,350	4,540
	Ending Cash/Reserves	\$ 3,350	\$ 5,683	\$ 4,540	\$ 5,590
	TOTAL APPROPRIATIONS	\$ 3,974	\$ 6,433	\$ 4,540	\$ 6,340

Vehicle Replacement Fund

The Vehicle Replacement Fund, formally known as the Capital Replacement Fund, was started in FY 2003-04 and allows for the accumulation of money over time to replace certain big-ticket capital items such as vehicles and computers. By budgeting a fixed amount each year, a single year's budget will not be impacted when large-ticket items need replacement. FY 2005-06 saw the first expenditures out of the fund for the replacement of four patrol cars. Public Works began budgeting for a new truck in FY 2006-07. The Fund will track Police and Public Works funds separately.

City of Hill Country Village
 Vehicle Replacement Fund - 18
 Fiscal Year Ending September 30, 2011

REVENUES					
	Police				
4810	Transfer from General Fund	35,500	35,500	35,500	35,500
	Other Income - 4015 Misc Income				
4010	Interest (Checking & Texas Class)	576	500	469	500
	Public Works				
	Transfer from General Fund	12,000			-
	Other Income				
4010	Interest (Checking & Texas Class)	195	150	120	150
Other					
4095	Sale of Assets	3,650		18,500	
	TOTAL - Revenues	\$ 51,921	\$ 36,150	\$ 54,589	\$ 36,150
EXPENSES					
Capital Expend. and Projects					
6010	Heavy Equipment				
6013	Vehicle Equipment				
6027	Other Public Safety Equipment				
6015	New Vehicles	28,973	87,000		87,000
	Total - Capital Expend. and Projects	\$ 28,973	\$ 87,000	\$ -	\$ 87,000
	TOTAL - Expenses	\$ 28,973	\$ 87,000	\$ -	\$ 87,000
	Net surplus (deficit)	22,948	(50,850)	54,589	(50,850)
	Beginning Cash	67,250	138,485	90,198	144,787
	Ending Cash/Reserves	\$ 90,198	\$ 87,635	\$ 144,787	\$ 93,937
	TOTAL APPROPRIATIONS	\$ 119,171	\$ 174,635	\$ 144,787	\$ 180,937

Venue Tax Fund

The Venue Tax Fund (a.k.a. Motor Vehicle Rental Tax) accounts for revenues and expenditures collected from car rentals in the City. Chapter 334 of the Texas Local Government Code describes a venue project to include the planning, acquisition, establishment, development, construction, and renovation of a venue project or "a project authorized under Section 4A or 4B of the Economic Development Corporation Act of 1979 (Article 5190.6, Vernon's Texas Civil Statutes), as that Act existed on September 1, 1997." The act at the time allowed for the funding of Public Safety items such as fire, police, and ambulance services and related equipment. The act also allowed for these funds to be used for infrastructure projects benefiting businesses. As per state statute, these funds are budgeted and controlled by City Council.

The Motor Vehicle Rental Tax, also known as the Venue Tax, may be imposed by jurisdictions on rentals of motor vehicles for items including public safety. This 2 percent tax on motor vehicle rentals was adopted by the City Council on September 21, 2000 and made effective November 1, 2000 following an election held August 12, 2000. The City Council may increase this tax up to 5 percent as per enabling vote. Prior to May 2003, this tax was accounted for in the Economic Development Corporation. At that point, City Council elected to utilize these funds to help pay for the Emergency Services Interlocal Agreement with the Town of Hollywood Park. A new fund was created to account for these monies.

Policy Consideration: The current tax rate is 2 percent. The City may raise this tax up to 5 percent based on the wording in the enabling vote by voters of Hill Country Village. The City has one rental car location. Hill Country Village can increase this tax, but should be mindful that by increasing this tax, it may affect the decision of this one firm to continue to do business in the City.

**City of Hill Country Village
Venue Tax Fund - 19
Fiscal Year Ending September 30, 2011**

4004	Venue Tax	36,474	36,480	29,861	36,480
4010	Interest (Checking & Texas Class)	223	182	107	182
	TOTAL - Revenues \$	36,697 \$	36,662 \$	29,968 \$	36,662
Operational Costs					
5350	Fire Department Services	30,000	60,000	60,000	60,000
	Total - Operational Costs \$	30,000 \$	60,000 \$	60,000 \$	60,000
	TOTAL - Expenses \$	30,000 \$	60,000 \$	60,000 \$	60,000
	Net surplus (deficit)	6,697	(23,338)	(30,032)	(23,338)
	Beginning Cash	57,840	75,153	64,537	34,505
	Ending Cash/Reserves \$	64,537 \$	51,815 \$	34,505 \$	11,167
	TOTAL APPROPRIATIONS \$	94,537 \$	111,815 \$	94,505 \$	71,167

Ad Valorem Tax Information

Tax Rate

All taxable property within the City is subject to the assessment, levy and collection of a continuing, direct annual ad valorem tax sufficient to provide for the payment for the maintenance and operations expenditures and principal and interest on all general obligation tax debt within the limits prescribed by law. Article XI, Section 5, of the Texas Constitution is applicable to the City and limits its maximum ad valorem tax rate to \$2.50 per \$100 assessed valuation for all City purposes.

By September 30 or by the 60th day after the taxing unit receives the certified appraisal roll (whichever is later), the City Council adopts a tax rate per \$100 assessed valuation for the current year. The tax rate consists of two components: (1) a rate for funding of maintenance and operations expenditures and (2) a rate for debt service.

Ad Valorem Tax Rate Computation

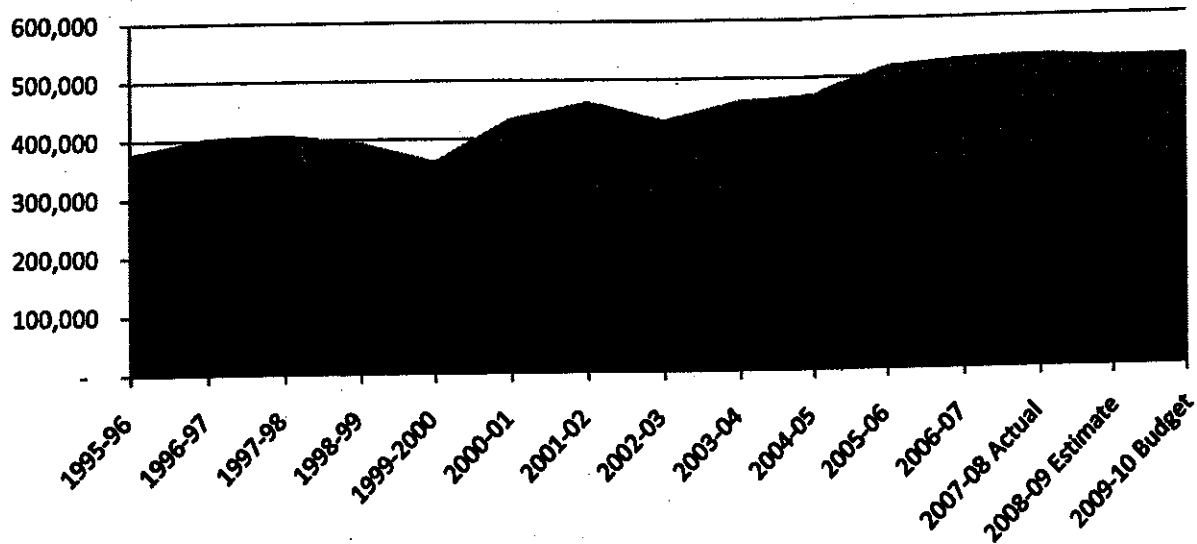
FY 2010-11	
Appraised Value	\$ 358,461,613
Taxable Value	301,845,046
	Revenue
<i>Tax Rate with Sales Tax Subsidy</i>	
Tax Rate	\$ 0.095000 \$ 286,753

Sales Tax Subsidy

Beginning October 1, 1998, Hill Country Village enacted a ½ percent sales tax to offset property tax. Had this tax not been enacted, residents would be paying a property tax rate between two to three times the current year's rate as reflected in the chart above and the graph below. Sales tax revenue is made up of three components: a 1 percent general sales tax that is unrestricted General Fund revenue, a ½ percent sales tax to offset property tax (a property tax subsidy) that is unrestricted General Fund revenue, a ¼ percent sales tax for Economic Development that primarily funds bond payments and other economic development activity, and a ¼ percent for Road Maintenance.

The sales tax to offset property tax accounts for the substantial dip in property tax rate between FY 1997-98 and FY 1998-99 as reflected in the graph on the next page.

Ad Valorem (Property) Tax Sources



State Requirements

Under the State Tax Code, the City must annually calculate and publicize its proposed tax rate and by how much that increases property tax revenues. The hearing is held following a published notice to the taxpayers in compliance with the Tax Code. If the adopted tax rate exceeds the rollback tax rate, the qualified voters of the City by petition may require that an election be held to determine whether or not to reduce the tax rate adopted for the current year to the rollback rate.

"Effective tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) from this year's values (adjusted). "Adjusted" means lost values are not included in the calculation of last year's taxes and new values are not included in this year's taxable values.

"Rollback tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) multiplied by 1.08 plus a rate that will produce this year's debt service from this year's values (unadjusted) divided by the anticipated tax collection rate.

Personnel Salary Tables & Ranges

The City strives to provide competitive wages and benefits for the region. Prior to the adoption of the FY 2001-02 budget, the City conducted a comprehensive salary study. A minimum salary for a particular position was based on the average salary in the region. The maximum salary was based on the minimum salary of the top quartile.

As a policy consideration, the City Council should consider increasing the retirement rate contributions for employees in order for the City to provide competitive benefits relative to other entities. The City's retirement program is administered by the Texas Municipal Retirement System.

City of Hill Country Village General Fund Salary Tables and Ranges Fiscal Year Ending September 30, 2011

Professional/Managerial/Administrative	Min	Midpoint	Max
Bookkeeper/Court Clerk, Administrative Assisstant	28,550	32,500	37,500
City Administrator	67,500	74,000	80,250
Police Chief	64,000	69,000	74,000
Public Safety	Min	Midpoint	Max
Patrol Officer/Detective, Patrol Officer	35,250	39,500	45,000
Sergeant	46,000	52,500	56,000
Lieutenant	49,500	54,250	58,000
Labor/Trades	Min	Midpoint	Max
Public Works Worker	24,500	26,750	32,000

Elected and Appointed Officials

The 2005 Legislature enacted HB 914, subsequently amended by the H.B. 1491 in 2007, enumerated in the Local Government Code, Chapter 176, requires that officers of the City and its boards and commissions (including EDC) must file a "conflicts disclosure statement" with the local government records administrator with seven days of becoming aware of:

1. the officer or a family member of the officer has an employment or business relationship that results in taxable income of \$2,500 or more with a person who has executed a contract with the City or with whom the City is considering doing business; or
2. the officer or a family member of the officer has accepted one or more gifts (other than food, lodging, transportation, or entertainment) with an aggregate value of \$250 from a person who has executed a contract with the City or who is being considered for business with the City.

For the purposes of the law, this list of elected and appointed officials shall serve as the City's list of persons subject to this law.

Name	Title	Type	Term Start	Term End
City Council				
Kirk W. Francis	Mayor	Elected	5/06	5/12
Carl A. Register	Council Member, Place 1	Elected	5/07	5/11
Gabriel Durand-Hollis	Council Member, Place 2	Elected	5/06	5/12
Elizabeth Worley	Council Member, Place 3	Elected	5/09	5/11
George F. "Rick" Evans	Council Member, Place 4	Elected	5/06	5/12
Margaret Mayberry	Council Member, Place 5	Elected	5/07	5/11

Appointed Official/Department Head				
Frank Morales	City Administrator	Appointed	10/14/06	
Frank Morales	Chief of Police	Appointed	12/13/01	
Marc J. Schnall	City Attorney	Appointed	12/14/06	
L. David Givler	City Engineer	Appointed	11/1/99	
Jim Clark	Health Inspector	Appointed	6/1/97	
Bruce Bealor	Building Inspector	Appointed	10/16/03	
Mario Treviño	Judge	Appointed	10/1/06	9/30/12
Richard Corrigan	Prosecutor	Appointed	10/1/06	9/30/12
Leslie Kassahn	Alternate Judge	Appointed	10/1/06	9/30/12

Economic Development Corporation				
Doug Boom	President	Appointed	8/09	7/12
Lonnie Wulfe	Vice President	Appointed	8/09	7/12
Jeff Garvens	Vice President	Appointed	5/08	5/12
Greg Blasko	Treasurer	Appointed	9/07	9/12
Carl A. Register	Member	Re-Appointed	9/07	5/11
Judi Frerichs	Secretary	Appointed	6/06	7/12
Vacant				

Zoning Commission

Steve Marceau	Chair/Reg Member	Re-Appointed	12/07	12/11
Roger Simpson	Vice Chair/Reg Member	Re-Appointed	12/05	12/11
Bill Aniol	Regular Member	Re-Appointed	12/06	12/10
Deanna Yates	Regular Member	Re-Appointed	12/06	12/10
Dean Perry	Regular Member	Re-Appointed	12/06	12/12
Brad Roach	Alternate Member	Appointed	12/06	1/12
Brett Rowe	Alternate Member	Appointed	12/06	12/10
Greg Blasko	Alternate Member	Re-Appointed	12/06	12/10
Melissa Mayoral	Alternate Member	Re-Appointed	12/06	12/10
Brad Smith	Alternate Member	Re-Appointed	12/06	12/10
Melissa Childress	Alternate Member	Appointed	3/10	3/12

Board of Adjustment

Paul Wiegand	Chair/Reg Member	Re-Appointed	12/04	12/10
Dan Hansen	Vice Chair/Reg Member	Appointed	12/05	12/11
John Dulske	Regular Member	Appointed	12/05	12/11
VACANT	Regular Member			
John Whitehurst	Regular Member	Appointed	5/07	12/11
Fernando Esparza	Alternate Member	Re-Appointed	12/04	12/10
Doug Boom	Alternate Member	Appointed	12/07	12/11
Bill McGehee	Alternate Member	Re-Appointed	12/04	12/10
Buddy Swift	Alternate Member	Re-Appointed	12/04	12/10
Ben Culpepper	Alternate Member	Re-Appointed	12/05	12/11

Business District Construction Review Board

Buddy Swift	Chair/Reg Member	Re-Appointed	1/05	1/12
Deanna Yates	Vice Chair/Reg Member	Re-Appointed	1/05	1/12
VACANT	Regular Member			
Roger Simpson	Regular Member	Re-Appointed	1/05	1/11
Dean Perry	Regular Member	Re-Appointed	1/05	1/11
Bill Aniol	Alternate Member	Re-Appointed	1/05	1/12
Greg Blasko	Alternate Member	Appointed	1/07	1/12
Steve Marceau	Alternate Member	Appointed	1/07	1/12
Chuck Japhet	Alternate Member	Appointed	1/07	1/11
Brad Smith	Alternate Member	Appointed	1/07	1/11
Jeff Garvens	Alternate Member	Appointed	1/07	1/11

AN ORDINANCE APPROVING THE BUDGET OF
THE HILL COUNTRY VILLAGE ECONOMIC DEVELOPMENT
CORPORATION FOR FISCAL YEAR 2010-11,
BEGINNING OCTOBER 1, 2010 AND ENDING SEPTEMBER 30, 2011, AND
ORDERING SAME FILED WITH THE CITY ADMINISTRATOR
AND COUNTY CLERK

WHEREAS, the budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011 was duly presented to the Board of Directors of the Hill Country Village Economic Development Corporation and approved on June 28, 2010.

WHEREAS, Public Notice concerning proposed expenditures of the Hill Country Village Economic Development Corporation was published in the North Central News on July 8, 2010;

WHEREAS, expenditures may not be made by the Hill Country Village Economic Development Corporation until sixty (60) days following the publication of notice; and

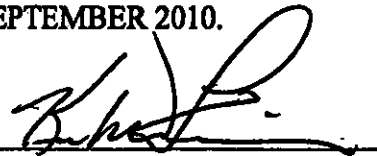
WHEREAS, a Public Hearing was held on July 29, 2010 and September 16, 2010, by the City Council of the City of Hill Country Village, Texas, and the Hill Country Village Economic Development Corporation and public notice of said Public Hearing was caused to be given by the City Council on July 8, 2010 in the North Central News, the City's newspaper of record; NOW THEREFORE

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HILL COUNTRY VILLAGE, TEXAS:

The attached budget for Hill Country Village Economic Development Corporation for the fiscal year beginning October 1, 2010 and ending September 30, 2011, be, is hereby approved, and it is ordered that a true copy of the budget as approved be attached to this ordinance and made part of and be filed with the City Administrator and County Clerk with the following stipulations:

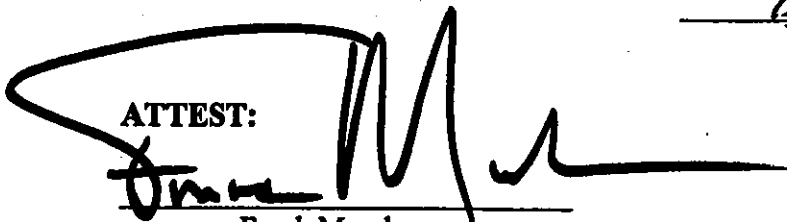
1. No expenditure of funds of the Hill Country Village Economic Development Corporation shall be made during said fiscal year except in compliance with such adopted budget.
2. All sections of ordinances in conflict with this ordinance are hereby repealed.

PASSED AND APPROVED THIS THE 16th DAY OF SEPTEMBER 2010.



Kirk W. Francis
Mayor

ATTEST:



Frank Morales
City Administrator
Acting City Secretary

**AN ORDINANCE ADOPTING THE BUDGET OF
THE CITY OF HILL COUNTRY VILLAGE, TEXAS, FOR FISCAL YEAR 2010-11,
BEGINNING OCTOBER 1, 2010 AND ENDING SEPTEMBER 30, 2011, AND
ORDERING SAME FILED WITH
THE CITY ADMINISTRATOR AND COUNTY CLERK**

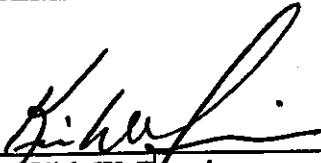
WHEREAS, the budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011 was duly presented and a Public Hearing was held by the City Council of the City of Hill Country Village, Texas, and public notice of said Public Hearing was caused to be given by the City Council and modifications have been made to said proposed budget and are incorporated herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HILL COUNTRY VILLAGE, TEXAS:

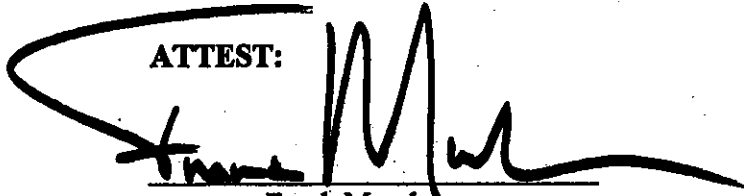
The budget for the City of Hill Country Village, Bexar County, Texas, for the fiscal year beginning October 1, 2010 and ending September 30, 2011, attached to this Ordinance be and is hereby adopted, and it is ordered that a true copy of the budget as adopted be filed with the City Administrator and County Clerk with the following stipulations:

- 1. The budget includes revised fiscal appropriations for revenue, appropriated fund balance and expenditures, salary table, pay ranges for positions, and authorized positions summarized in the attached document.**
- 2. Expenditures in the General Fund shall be controlled at the fund level;**
- 3. The Capital Project Fund shall be budgeted by project;**
- 4. The Grants-in-Aid Fund shall be budgeted by each grant's project date;**
- 5. Funds other than the General Fund and Capital Project Fund shall be controlled by line item;**
- 6. The Economic Development Corporation budget is not included in the adoption of the City's budget;**
- 7. No expenditure of funds of the City of Hill Country Village shall be made during said fiscal year except in compliance with such adopted budget;**
- 8. The City's Investment Policy, contained herein, has been reviewed and is reaffirmed;**
- 9. The City's Investment Officers are the City Administrator, Administrative Assistant, and Bookkeeper/Court Clerk; and**
- 10. All sections of ordinances in conflict with this ordinance are hereby repealed.**

PASSED AND APPROVED THIS THE 16th DAY OF SEPTEMBER 2010.



Kirk W. Francis
Mayor

ATTEST:


Frank Morales
City Administrator
Acting City Secretary

AN ORDINANCE ADOPTING THE YEAR 2010 TAX RATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HILL COUNTRY VILLAGE, TEXAS:

The City Council of the City of Hill Country Village, Texas, does hereby levy or adopt the tax rate on \$100.00 valuation for this city for the year 2010 as follows:

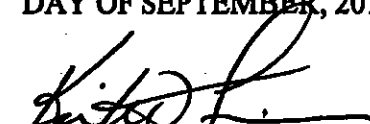
0.0950000 for the purpose of maintenance and operation

-0- for the payment of principal and interest on debt

0.0950000 total tax rate

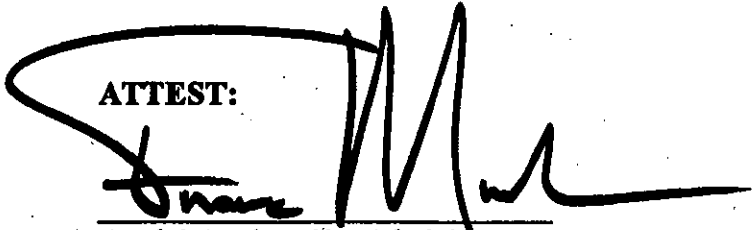
This tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will raise taxes for maintenance and operations on a \$100,000 home by approximately \$0.50.

PASSED AND APPROVED THIS, THE 16th DAY OF SEPTEMBER, 2010.



Kirk W. Francis
Mayor

ATTEST:



Frank Morales, City Administrator
Acting City Secretary

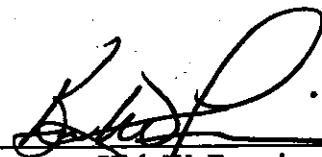
**A RESOLUTION RATIFYING THE TAX
INCREASE REFLECTED IN THE
ADOPTED FISCAL YEAR 2010-11 CITY
BUDGET**

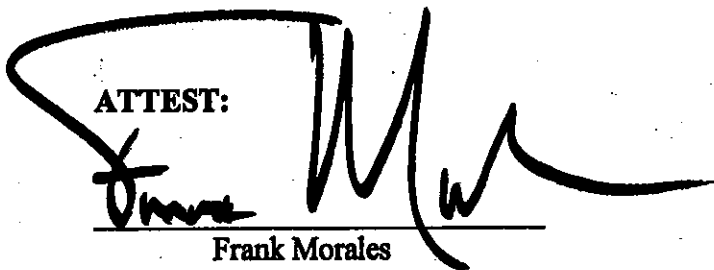
**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HILL COUNTRY
VILLAGE, TEXAS:**

The fiscal year 2010-11 budget adopted by the City Council of the City of Hill Country Village, Texas will require raising more revenue from property taxes than in the previous year.

The City Council of the City of Hill Country Village, Texas, does hereby ratify the property tax increase reflected in the fiscal year 2010-11 budget of the City of Hill Country Village, Texas.

PASSED AND APPROVED THIS THE 16th DAY OF SEPTEMBER 2010.


Kirk W. Francis
Mayor

ATTEST:

Frank Morales
City Administrator
Acting City Secretary