



**CITY OF HILL COUNTRY VILLAGE**  
**116 ASPEN LANE • SAN ANTONIO • TEXAS • 78232**  
**PHONE (210) 494-3671 • FAX (210) 490-8645 • WEB [www.hcv.org](http://www.hcv.org)**

**MINUTES**  
**CITY COUNCIL MEETING**  
**CITY HALL**  
**116 ASPEN LANE**  
**HILL COUNTRY VILLAGE, TEXAS 78232**  
**THURSDAY, NOVEMBER 19, 2015**  
**5:00 P.M.**

The City Council for the City of Hill Country Village met for a Special City Council Meeting Thursday, November 19<sup>th</sup>, 2015 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meetings law of the State of Texas.

**Members Present:**

Mayor Gabriel Durand-Hollis  
Councilman Carl A. Register  
Councilwoman Jane Cronk  
Councilwoman Elizabeth Worley  
Councilman George "Rick" Evans  
Councilman Brett Rowe

**City Staff Present:**

Frank Morales, City Administrator and Police Chief  
Elizabeth Gomez, Administrative Assistant

**1. Call to order.**

*Mayor Durand-Hollis called the meeting to order at 5:00 p.m.*

**2. Moment of silence and pledge of allegiance**

*Mayor Durand-Hollis led those present in a moment of silence and the pledge of allegiance.*

**CONSENT AGENDA:**

*The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items*

*not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.*

**3. Discussion and possible action approving the minutes of the City Council Meeting of September 22, 2015.**

**4. Discussion and possible action approving an ordinance making the San Antonio Express News as the city's official newspaper.**

*Councilman Evans moved to approve items 3 and 4 of the consent agenda, seconded by Councilman Register. Motion passed unanimously.*

INDIVIDUAL ITEMS FOR CONSIDERATION:

**5. Citizens to be heard.**

*At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. A time limit of two minutes per speaker is permitted; the council may extend this time at their discretion.*

**Agenda #6 was moved due to Ms. Carrie Wells not in attendance.**

**7. Discussion and possible action approving an ordinance appointing Mr. Richard Herr and Mr. Bruce Bealor Jr., as building inspectors for the City of Hill Country Village.**

*Councilman Evans moved to approve an ordinance appointing Mr. Richard Herr and Mr. Bruce Bealor Jr., as building inspectors for the City of Hill Country Village, seconded by Councilwoman Worley. Motion passed unanimously.*

**8. Discussion and possible action appointing one individual to fill a vacancy on the Zoning Commission.**

*Councilman Register moved to appoint Mrs. Roxanna Gonzales-Soza to fill the vacancy on the Zoning Commission, seconded by Councilman Evans.*

**9. Discussion and possible action approving Change Order #8, dated November 12, 2015 to the HCV 2013-14 Street Repairs and a budgetary transfer not to exceed \$164,388.98 from city reserves for street repairs.**

*Councilwoman Cronk moved to approve Change Order #8, dated November 12, 2015 to the HCV 2013-14 Street Repairs and a budgetary transfer not to exceed \$164,388.98 from city reserves for street repairs, seconded by Councilwoman Worley.*

**10. Discussion and possible action approving a budgetary transfer not to exceed \$14,841 from city reserves to the general fund line item Engineering Services.**

*Councilman Register moved to approve a budgetary transfer not to exceed \$14,841 from city reserves to the general fund line item Engineering Services, seconded by Councilwoman Worley. Motion passed unanimously.*

**6. Discussion and possible action accepting the Delinquent Tax Collection report for the period of October 1, 2014 – September 30, 2015 from Linebarger, Goggan, Blair and Sampson, LLP.**

*Councilman Register moved to approve accepting the Delinquent Tax Collection report for the period of October 1, 2014 – September 30, 2015 from Linebarger, Goggan, Blair and Sampson, LLP, seconded by Councilman Evans. Motion passed unanimously.*

**11. Discussion and possible action appointing the current Zoning Commission members along with members from city council and possibly members from the community to serve on the Long Range Planning Committee for the City of Hill Country Village.**

*Councilman Evans moved to appoint the current Zoning Commission members to serve on the Long Range Planning Committee for the City of Hill Country Village, seconded by Councilwoman Worley. Motion passed unanimously.*

**12. Discussion and information pertaining to borrowing funds for a future road project.**

*Councilman Register and Mr. Morales met with Texas Capital Bank in regards to borrowing funds but will do more research if the city is allowed to borrow funds from a bank.*

**13. Discussion and possible action regarding the September 30, 2015 and October 31, 2015 financial statements.**

*Councilman Register moved to approve the financial statements for September and October, seconded by Councilman Evans. Motion passed unanimously.*

**Possible Executive Session pursuant to Texas Government Code Section 551.074, Personnel Matters. No action will be taken in Executive Session. Any action will be taken in open session.**

*At this time, Mayor Durand-Hollis called a recess at 6:38 pm and the council went into executive session.*

*Mayor Durand-Hollis reconvened the meeting from executive session at 6:57 pm.*

**14. Discussion and possible action regarding the annual evaluation and compensation of City Administrator/Chief of Police Frank Morales.**

*Councilman Evans made a motion to increase the compensation of Mr. Morales by 10%, seconded by Councilwoman Worley. Motion passed unanimously.*

**15. Mayor's Report to Council.**

*Mayor Durand-Hollis stated he has requested a timeline from Five Star Development and has not received one.*

**16. Communications with the City Administrator/Chief of Police.**

*Mr. Morales informed the council that City Hall will be closed Thursday, November 26<sup>th</sup> and Friday, November 27<sup>th</sup>, to celebrate Thanksgiving, December 24<sup>th</sup> and 25<sup>th</sup> for Christmas and January 1<sup>st</sup> for New Year's Day. He attended the AACOG meeting on behalf of the Mayor and some of the agenda items talked were air quality and a SAWS increase that will go the San Antonio City Council. He has received an appraisal for the Bitters Road property but will have be redone due to the difference in numbers. Mr. Josh Majors, from Five Star Development, is finalizing letters of intent for tenants. We are also getting closer to the numbers talked about from the last meeting.*


**17. Adjourn.**

*The Council reserves the right to discuss and appropriately act upon any item stated on this agenda in open session. The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). No action may be taken in Executive Session.*

*There being no further business to come before the City Council, the meeting was adjourned at 7:11 p.m.*

Approved this 21<sup>st</sup> day of January 2016.

  
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Gabriel Durand-Hollis  
Mayor

ATTEST:  
  
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Frank Morales  
City Administrator  
Acting City Secretary