



CITY OF HILL COUNTRY VILLAGE
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MINUTES
SPECIAL CITY COUNCIL MEETING
CITY HALL
116 ASPEN LANE
HILL COUNTRY VILLAGE, TEXAS 78232
WEDNESDAY, JUNE 17, 2015
7:00 A.M.

The City Council for the City of Hill Country Village met for a Special City Council Meeting Wednesday, June 17th, 2015 at 7:00 a.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meetings law of the State of Texas.

Members Present:

Mayor Gabriel Durand-Hollis
Councilman Carl A. Register
Councilwoman Elizabeth Worley
Councilwoman Jane Cronk
Councilman Brett Rowe

Members Absent:

Councilman George “Rick” Evans

City Staff Present:

Frank Morales, City Administrator and Police Chief
Elizabeth Gomez, Administrative Assistant

1. Call to order.

Mayor Durand-Hollis called the meeting to order at 7:00 am.

2. Moment of Silence and Pledge of Allegiance.

3. A presentation, discussion and appropriate action regarding the appointment of Mr. Brett Rowe to City Council, Place #5 at the May 21, 2015 City of Hill Country Village City Council.

- A. Issuing a Certificate of Election**
- B. Administering the Statement of Elected Officer**
- C. Administering the Oath of Office**

Mayor Durand-Hollis administered the Oath of Office to Councilman Brett Rowe.

CONSENT AGENDA:

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.

4. Citizens to be heard.

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. A time limit of two minutes per speaker is permitted; the council may extend this time at their discretion.

No one signed up to speak.

5. Discussion and possible action approving a resolution for the City of Hill Country Village and a Community Development Block Grant Program Cooperation Agreement to participate in the Housing and Urban Development (HUD) Community Development Block Grant (CDBG) and HOME Programs for Fiscal Years 2016, 2017 and 2018.

Councilman Register asked if we could look into these programs further for help with other issues.

Mr. Morales replied that he can. The city has used them before for the new A/C system which cost around \$28,000 to \$30,000 but with that came monthly reports that we had to do.

Councilwoman Worley made a motion to approve a resolution for the City of Hill Country Village to participate in the Housing and Urban Development (HUD) Community Development Block Grant (CDBG) and Home Programs for the Fiscal Years 2016, 2017 and 2018, seconded by Councilman Register. Motion passed unanimously.

6. Discussion reviewing the Requests for Qualifications submitted by Five Star Development, Fulton Group Property, Koontz Corporation, Landbridge Development, LLC, and Valcor.

Councilman Register stated that there were five developers that responded and was very pleased with the concepts. Out of the five he would recommend going ahead with four of them.

Councilwoman Worley asked the Mayor if he had to recuse himself from the committee.

Mayor Durand-Hollis replied that he does not currently have any active business relationships with any of the respondents but it would be better to keep arm's length.

Mayor Durand-Hollis asked if the council wanted to narrow down the selection of the five respondents.

Councilman Register, Councilwoman Worley, Councilwoman Cronk and Councilman Rowe all agreed that they were ready to move forward with their recommendations of who to interview.

Councilman Register recommended Five Star, Koontz, Landbridge and Valcor dropping Fulton Group.

Mayor Durand-Hollis confirmed with all of council that the committee has decided to move ahead with all respondents but Fulton Group.

Councilman Register suggested the meeting for the back to back interview session for Saturday June 27th from 8:00am to 12:00pm.

Mayor Durand-Hollis recommended to block an hour for each and allow the first thirty minutes for the presentation then have the other thirty minutes to discuss.

Mr. Morales stated he would post the agenda for June 27th seventy two hours prior.

7. Mayor's Report to Council.

Mayor Durand-Hollis stated he and Mr. Morales will be attending a meeting in Hollywood Park this week in regards to a Coop purchase agreement between cities.

Mr. Morales stated the city has been using the Buyboard service for the last fifteen years which offers the lowest prices for various items.

Mr. Morales stated he received a call from Ed Cross about a letter from City Public Service in 1983 that when applying for electricity the property was shown in the ETJ of San Antonio not Hill Country Village. He has since been in contact with our city attorney.

Councilman Register asked about an update on the road project.

Mayor Durand-Hollis explained that there have been several meetings with SAW's in which they have issued a change order to their contractor to relocate the pipes on Tower Dr. He did ask for a schedule but has not received one. He was told that the pipes overall would be completed by the end of July.

Mr. Morales further stated that South Tower should be done by this Friday June 19th if weather permits. In about three weeks the “triangle” at Tower Dr. and Hill Country Lane will be complete. The change order for relocating the pipes will be further up Tower Dr.

8. Communications with the City Administrator.

Mr. Morales mentioned City Hall will be closed Friday, July 3rd, 2015 in observance of Independence Day. He will also email council on more updates from the road project.

9. Adjourn.

The Council reserves the right to discuss and appropriately act upon any item stated on this agenda in open session. The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). No action may be taken in Executive Session.

There being no further business to come before the City Council, the meeting was adjourned at 8:11 a.m.

Approved this 11th day of August 2015.

Gabriel Durand-Hollis
Mayor

ATTEST:

Frank Morales
City Administrator
Acting City Secretary