



CITY OF HILL COUNTRY VILLAGE
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**MINUTES
CITY COUNCIL MEETING
116 ASPEN LANE
CITY OF HILL COUNTRY VILLAGE, TEXAS
THURSDAY, NOVEMBER 21, 2013
5:00 P.M.**

The City Council for the City of Hill Country Village met for a Regular Council Meeting Thursday, November 21, 2013 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meetings law of the State of Texas.

Members Present:

Mayor Gabriel Durand-Hollis
Councilwoman Elizabeth Worley
Councilman George “Rick” Evans
Councilman Carl A. Register
Councilwoman Jane Cronk
Councilman James Allen

City Staff Present:

Frank Morales, City Administrator and Police Chief
Emily Barnes, Administrative Assistant

1. Call to order.

Mayor Durand-Hollis called the meeting to order at 5:02 p.m.

2. Moment of Silence and Pledge of Allegiance.

Mayor Durand-Hollis led those present in a moment of silence and led the Pledge of Allegiance.

CONSENT AGENDA:

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed

separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.

3. Discussion/action on approval of the minutes of the Regular Council Meeting of July 25, 2013.

4. Discussion/action approving an ordinance accepting the resignation of Ms. Jennifer Gonzales as Administrative Assistant.

5. Discussion/action approving an ordinance appointing Mrs. Emily R. Barnes as Administrative Assistant.

6. Discussion/action approving an ordinance appointing Nathaniel I. Garza as Full Time Police Officer.

Councilman Register moved to approve the consent agenda, seconded by Councilman Evans. Motion passed unanimously.

INDIVIDUAL ITEMS FOR CONSIDERATION:

7. Citizens to be heard.

AT THIS TIME, CITIZENS WHO HAVE FILLED OUT A REGISTRATION FORM PRIOR TO THE START OF THE MEETING MAY SPEAK ON ANY TOPIC THEY WISH TO BRING TO THE ATTENTION OF THE GOVERNING BODY SO LONG AS THAT TOPIC IS NOT ON THE AGENDA FOR THIS MEETING. CITIZENS MAY SPEAK ON SPECIFIC AGENDA ITEMS WHEN THAT ITEM IS CALLED FOR DISCUSSION. DURING THE CITIZENS TO BE HEARD SECTION NO COUNCIL ACTION MAY TAKE PLACE AND NO COUNCIL DISCUSSION OR RESPONSE IS REQUIRED TO THE SPEAKER. A TIME LIMIT OF TWO MINUTES PER SPEAKER IS PERMITTED; THE COUNCIL MAY EXTEND THIS TIME AT THEIR DISCRETION.

No one signed up to speak.

8. Discussion/action accepting the Delinquent Tax Collection report for the period of October 1, 2012 – September 30, 2013 from Linebarger, Goggan, Blair and Sampson, LLP.

Mr. Morales explained that he was going to have a representative come in to discuss this item, but because the percentage in non-collections in Delinquent Tax was so small, it was unnecessary.

Councilman Register made a motion to accept the Delinquent Tax Collection. Councilwoman Worley seconded the motion. The motion passed unanimously.

9. Discussion/action approving an update from Givler Engineering, Inc. on the detailed design package for The City of Hill Country Village 2013 Street Project.

Mr. Givler related the last time he met with council was to explain preliminary plans to let everyone know the way the project is going. Mr. Givler presented a packet to the council, explaining the breakdown of prices for each individual part of the Street Project.

Councilman Register asked Mr. Givler why the projected cost of the project increased so severely. Councilman Register gives the example that for the South Tower drainage project, the cost of the project was estimated at \$562,000 at the last presentation, and now was estimated to cost between \$758,000 and \$852,000.

Mr. Givler explained that the amount of rock was underestimated, and there would need to be a second culvert to divert water needed.

Councilman Register explained that he would need to see a side-by-side comparison of each project's pricing to the first estimates that were given, and reasons for the increase. Councilman Register asked Mr. Givler if the gas and water lines in place will need to be moved.

Mr. Givler answered yes. Mr. Givler explained the challenge is to know where the lines are and how to move them.

Councilman Register explained that after the increases were already put into place, there is a disclaimer on the project explaining the prices could change. Councilman Register asked Mr. Giver if it is a possibility that the prices will continue to rise.

Mr. Givler explained that the prices will be dictated based on the bids of the contractors. Mr. Givler explained the bids could be very low, in order for the contractor to receive the business, or very high, in order for the contractor to profit from the project.

Councilman Register asked Mr. Givler if the project would be presented as a one item for bid, or broken up into smaller projects for bids.

Mr. Givler explained that the projects would be packaged together, in smaller projects, with alternate projects to package together so the contractor can complete the projects they want to complete.

Councilman Allen asked Mr. Givler how he did not know there would be a 48" line that would be one of the reasons for the increase in cost.

Mayor Durand-Hollis explained that the project could not move forward with so many unanswered questions, and suggested a workshop with Mr. Givler to address only the Hill Country Village Street Project.

Councilman Register made a motion to table this item and continue in a separate workshop. Councilman Allen seconded the motion. The motion passed unanimously.

10. Discussion/action approving an ordinance repealing ordinance 561 and adopting new provisions regarding landscape watering in the City of Hill Country Village.

Mayor Durand-Hollis reminded everyone that the ordinance in question was an ordinance that was put in place during the Bexar Metropolitan Water District days.

Councilman Evans explained this ordinance would update the current ordinance, since Bexar Met no longer exists and San Antonio Water System does.

Councilman Register asked if the residents of the city with water wells would be exempt or non-exempt according to the new ordinance.

Mr. Morales explained that residents with wells would be exempt from this ordinance, but they would be non-exempt from the current lawn watering restrictions.

11. Discussion/action approving an Interlocal Agreement for Law Enforcement Dispatch Services between the County of Bexar, a political subdivision of the State of Texas and the City of Hill Country Village a general law municipality.

Councilman Evans made a motion to accept. Councilwoman Worley seconded the motion. The motion passed unanimously.

12. Discussion/action regarding the September 30, 2013 and October 31, 2013 financial statements.

Possible Executive Session pursuant to Texas Government Code Section 551.074, Personnel Matters. No action will be taken in Executive Session. Any action will be taken in open session.

Councilman Register made a motion to accept the September 31,2013 and the October 31, 2013 financial statements, seconded by Councilman Allen. Motion passed unanimously.

At this time, Mayor Durand-Hollis called a recess at 6:42pm.

Mayor Durand-Hollis called the meeting back from recess at 6:58pm.

13. Discussion/action regarding the annual evaluation and compensation of City Administrator/Chief of Police Frank Morales.

Mayor Durand-Hollis expressed his appreciation for the work that Mr. Morales has contributed as both City Administrator and Chief of Police.

Councilman Register expressed gratitude for Mr. Morales' work with the city's budget, and spending.

Mayor Durand-Hollis made a motion to increase the compensation of Mr. Morales by 3%. Councilman Evans approved the motion. Councilwoman Worley seconded the motion. The motion passed unanimously.

14. Mayor's Report to Council.

15. Communications with the City Administrator/Chief of Police.

Mr. Morales informed the council that City Hall will be closed Thursday, November 28th and Friday, November 29th, to celebrate Thanksgiving. Mr. Morales also informed the council that City Hall will be closed December 24th and 25th for Christmas and January 1st for New Year's Day.

Mr. Morales also thanked the council for the kind words and the increase in compensation.

16. Adjourn

THE COUNCIL RESERVES THE RIGHT TO DISCUSS AND APPROPRIATELY ACT UPON ANY ITEM STATED ON THIS AGENDA IN OPEN SESSION. THE COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071 (CONSULTATIONS WITH ATTORNEY), 551.072 (DELIBERATIONS ABOUT REAL PROPERTY), 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL

MATTERS), 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES) AND 551.086 (ECONOMIC DEVELOPMENT). NO ACTION MAY BE TAKEN IN EXECUTIVE SESSION.

There being no further business to come before the City Council, the meeting was adjourned at 7:05 p.m.

Approved this 16th day of January 2014.

Gabriel Durand-Hollis
Mayor

ATTEST:

Frank Morales
City Administrator
Acting City Secretary