



CITY OF HILL COUNTRY VILLAGE  
116 ASPEN LANE • HILL COUNTRY VILLAGE • TEXAS • 78232  
PHONE (210) 494-3671 • FAX (210) 490-8645 • WEB www.hcv.org

**MINUTES  
CITY COUNCIL MEETING  
116 ASPEN LANE  
CITY OF HILL COUNTRY VILLAGE, TEXAS  
THURSDAY, SEPTEMBER 26, 2013  
5:00 P.M.**

The City Council for the City of Hill Country Village met for a Regular Council Meeting Thursday, September 26, 2013 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meetings law of the State of Texas.

*Members Present:*

Mayor Gabriel Durand-Hollis  
Councilwoman Elizabeth Worley  
Councilman George “Rick” Evans  
Councilman Carl A. Register  
Councilwoman Jane Cronk

*Members Absent*

Councilman James Allen

*City Staff Present:*

Frank Morales, City Administrator and Police Chief  
Jennifer Gonzales, Administrative Assistant

**1. Call to order.**

*Mayor Durand-Hollis called the meeting to order at 5:01 p.m.*

**2. Moment of Silence and Pledge of Allegiance.**

*Mayor Durand-Hollis led those present in a moment of silence and led the Pledge of Allegiance.*

CONSENT AGENDA:

*The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or*

*items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.*

**3. Discussion/action on approval of the minutes of the Regular Council Meeting of July 25, 2013.**

*Councilwoman Worley moved to approve the consent agenda, seconded by Councilwoman Cronk. Motion passed unanimously.*

INDIVIDUAL ITEMS FOR CONSIDERATION:

**4. Citizens to be heard.**

AT THIS TIME, CITIZENS WHO HAVE FILLED OUT A REGISTRATION FORM PRIOR TO THE START OF THE MEETING MAY SPEAK ON ANY TOPIC THEY WISH TO BRING TO THE ATTENTION OF THE GOVERNING BODY SO LONG AS THAT TOPIC IS NOT ON THE AGENDA FOR THIS MEETING. CITIZENS MAY SPEAK ON SPECIFIC AGENDA ITEMS WHEN THAT ITEM IS CALLED FOR DISCUSSION. DURING THE CITIZENS TO BE HEARD SECTION NO COUNCIL ACTION MAY TAKE PLACE AND NO COUNCIL DISCUSSION OR RESPONSE IS REQUIRED TO THE SPEAKER. A TIME LIMIT OF TWO MINUTES PER SPEAKER IS PERMITTED; THE COUNCIL MAY EXTEND THIS TIME AT THEIR DISCRETION.

*No one signed up to speak.*

**5. Discussion/action regarding the acceptance of proposals on health, dental, vision and life insurance and disability coverage for the employees of the City of Hill Country Village.**

*Mrs. Jenni Haff, a representative with Worthman Insurance introduced herself and thanked the council and staff for being allowed to handle our insurance needs for another year.*

*Mrs. Haff related she had previously met with Council members Liz Worley, Jane Cronk and Mr. Frank Morales. At the meeting, it was advised that we probably should move from Humana to Aetna and raise the deductibles from \$2000 to \$3000 with a buy up of \$1000 to \$2000. We spoke to the employees, and they agreed that this would be the best situation for them. The city would also still contribute 100% of the cost for the employee.*

*Councilman Register asked what the price difference would be if we raised the deductibles and stayed with Humana.*

*Mrs. Haff related it was still a 6% increase over what Aetna's cost would be.*

*Council member Worley related if we are saving about \$3,500.00 this year, and we know that next year we may be looking at an increase, is there any way to put that money aside for the increased rate.*

*Mr. Morales related even if we put it aside it will still go into the general fund.*

*Mayor Durand-Hollis thanked Council members Worley and Cronk for participating in the health benefits meeting.*

*Councilwoman Cronk moved to approve the acceptance of proposals on health, dental, vision and life insurance and disability coverage for the employees of the City of Hill Country Village, seconded by Councilman Evans. Motion passed unanimously*

## **6. Discussion and an update from Givler Engineering, Inc. on the City of Hill Country Village 2013 Street Project.**

*Mr. Givler related the last time he met with council was to explain preliminary plans to let everyone know the way the project is going. One of his main concerns was the drainage and utility situation at Tower Drive near Sequoia.*

*Mr. Givler related he would start his explanations with South Tower Drive in front of city hall. There is a discharge of water from one side of the street to the other side and during the 100 year flood it renders South Tower Drive impassable. What we are proposing is putting in three 7' x 2' box culverts that would carry water under the road.*

*Mr. Givler related they would put in several 8' x 3' box culverts to take the water under Tower Drive and the water would be contained mostly in the right of way. Another 8' x 6' box culvert would take the water underneath Dr. Gurwitz' driveway. These culverts would cause the road to be elevated. He also related that we would lose a tree that is right in the middle of the roadway and a few trees in the right of way.*

*Mr. Givler informed council what they have also been working through is the 48" water line, and 8" water line and some utilities.*

*Councilman Register asked Mr. Givler where the water went after it passed Dr. Gurwitz' property. Mr. Givler related it would pass through Mr. Anderson's property and then onto Hill Country Lane and then back to the Town of Hollywood Park.*

*Councilman Register asked what the issue would be with several trees located in the affected area.*

*Mr. Givler related they would do everything they could to save as many trees as possible.*

*Councilman Evans asked what we would do to prevent children from getting caught in the culverts. Mr. Givler related that if we were to put any kind of fencing it would all be taken down with large amounts of water. He will consider different options with some signage to warn people not be in the area.*

*Mayor Durand-Hollis asked when a final plan would be presented to the city council and Mr. Givler related he should be able to have final presentations at the November council meeting.*

## **7. Discussion/action approving an ordinance repealing ordinance 561 and adopting new provisions regarding landscape watering in the City of Hill Country Village.**

*Mayor Durand-Hollis reminded everyone that the ordinance in question was an ordinance that was put in place during the Bexar Metropolitan Water District days.*

*Mr. Morales explained to council the ordinance and that it was almost exactly the same with a few adjustments on times and name changes. Morales also explained that Marc Schnall and Councilman Evans had already looked it over as well.*

*Mayor Durand-Hollis informed everyone this ordinance aligns the city with the San Antonio Water District.*

*Councilman Evans related the only thing he was concerned with was residents that have water wells authorized by the Edwards Aquifer Authority.*

*Mr. Morales informed the council that he had talked to Dr. Swift in the past and that Dr. Swift related he has purchased a certain amount of acre feet of water. Once he gets close or goes over then the EAA will send him a letter informing him of the overage.*

*Councilman Register asked if it would not make sense to place certain language in the ordinance in reference to residents with water wells.*

*Councilman Evans related that this was not an urgent matter and we didn't need to take action at this meeting and then defer it until the November meeting.*

*Mayor Durand-Hollis related we would be tabling item #7.*

## **8. Discussion/action regarding the July 31, 2013 and the August 31, 2013 financial statements.**

*Councilman Register talked about the sales tax revenue and that at year's end, we will still be short of budget by approximately \$19,000.00.*

*Councilman Register made a motion to accept the July 31, 2013 and the August 31, 2013 financial statements, seconded by Councilman Evans. Motion passed unanimously.*

## **9. FY 2012-13 Budget and Tax Rate for 2013:**

- a. Discussion/action regarding possible amendments to proposed FY 2013-14 budget.

*Councilman Register once again briefed the council on revenue from sales tax. He also mentioned that with the changes that Mr. Morales made we had a surplus of approximately \$30,000.00.*

*Councilman Register discussed the employee merit pool. He related we had cut the merit pool from \$20,000.00 to \$10,000.00. Councilman Register asked the council to put in \$20,000.00 in the merit pool where we had it originally.*

*Councilman Register moved to approve the amendments mentioned above, seconded by Councilwoman Worley. Motion passed unanimously.*

- b. Discussion/action on an ordinance approving the budget for the City of Hill Country Village, Texas, for Fiscal Year 2013-14, beginning October 1, 2013 and ending September 30, 2014, and ordering same filed with the City Administrator and County Clerk.

*Councilman Register made a motion to approve the budget for the City of Hill Country Village, Texas for Fiscal Year 2013-14, beginning October 1, 2013 and ending September 30, 2014 and ordering same filed with the City Administrator and County Clerk, seconded by Councilwoman Evans. Motion passed unanimously.*

- c. Discussion/action on an ordinance approving the budget of the Hill Country Village Economic Development Corporation for Fiscal Year 2013-14, beginning October 1, 2013 and ending September 30, 2014, and ordering same filed with the City Administrator and County Clerk.

*Councilman Register made a motion to approve the budget of the Hill Country Village Economic Development Corporation for Fiscal Year 2013-14, beginning October 1, 2013 and ending September 30, 2014 and ordering same filed with the City Administrator and County Clerk, seconded by Councilman Evans. Motion passed unanimously.*

d. Discussion/action on an ordinance adopting the tax rate for 2013.

*Councilman Register made a motion to adopt the tax rate for 2013, seconded by Councilwoman Evans. Motion passed unanimously.*

## **10. Mayor's Report to Council.**

*Mayor Durand-Hollis briefed the council on the Bexar County Sheriff's Office Dispatch fees.*

*Mayor Durand-Hollis related he had several calls about landscape watering in Stage 3. He wanted to make it part of the record that our residents are not exempt from any restrictions.*

*Mayor Durand-Hollis related he had received a letter from a state representative asking for restrictions on pay day loan places because there may be some concern about some questionable lending practices.*

*Mayor Durand-Hollis thanked all of the council members for their support in various tasks.*

## **11. City Administrator's Report to council**

*Mr. Morales informed the council he would be out of town September 30-October 4, 2013 attending the Texas Police Chief Leadership Series at Sam Houston State University, in Huntsville, Texas.*

*Mr. Morales briefed the council that it was Ms. Jennifer Gonzales' last meeting because she has put in her two weeks notice.*

## **12. Adjourn**

*There being no further business to come before the City Council, the meeting was adjourned at 6:19 p.m.*

Approved this 21st day of November 2013.

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Gabriel Durand-Hollis  
Mayor

ATTEST:

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Frank Morales  
City Administrator  
Acting City Secretary