



CITY OF HILL COUNTRY VILLAGE
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**MINUTES
CITY COUNCIL MEETING
116 ASPEN LANE
CITY OF HILL COUNTRY VILLAGE, TEXAS
THURSDAY, MAY 24, 2012
5:00 P.M.**

The City Council for the City of Hill Country Village met for a Regular Council Meeting Thursday, May 24, 2012 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meeting law of the State of Texas.

Members Present:

Mayor Kirk W. Francis
Councilman James Allen
Councilman Carl A. Register
Councilman George “Rick” Evans
Councilman Gabriel Durand-Hollis
Councilwoman Elizabeth Worley

City Staff Present:

Frank Morales, City Administrator and Police Chief
Jennifer Gonzales, Administrative Assistant

1. Call to order.

Mayor Francis called the meeting to order at 5:00 p.m.

2. Moment of Silence and Pledge of Allegiance.

Mayor Francis led those present in a moment of silence and led the Pledge of Allegiance.

3. Discussion/action approving an extension and amendment to the Emergency Interlocal Cooperation Agreement between the City of San Antonio and the City of Hill Country Village.

Councilman Register spoke about all Mayor Francis’s hard work in dealing with the San Antonio Fire Department contract. He wanted to thank him for all his hard work and diligence. Councilman Register informed everyone present that Mayor Francis had done an outstanding job.

Councilman Evans moved to approve an extension and amendment to the Emergency Interlocal Cooperation Agreement between the City of San Antonio and the City of Hill Country Village, seconded by Councilman Register. Motion passed unanimously.

4. A presentation, discussion, and appropriate action regarding the following items, related to the May 12, 2012 Municipal Election which was cancelled per ordinance 1088, dated March 22, 2012.

- a. Issuing a Certificate of Election
- b. Administering Statement of Elected Officer
- c. Administering Oath of Office
- d. Appointment of Mayor Pro-Tempore.

Mayor Francis swore in Councilman Evans and Councilman Durand-Hollis.

Councilman Durand-Hollis immediately assumed duties as the new Mayor for the City of Hill Country Village

Mayor Durand-Hollis recognized Mayor Francis for his many years of service on the city council and presented him with a plaque.

Councilman Evans made a motion to appoint Councilman Register as Mayor Pro-Tempore, seconded by Councilman Allen. Motion passed unanimously.

CONSENT AGENDA:

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.

5. Discussion/action on approval of the minutes of the Regular Council Meeting of March 22, 2012.

6. Discussion/action on approving the police department to sell two police vehicles to the City of Somerset, Texas.

7. Discussion/action on approving the police department to purchase two new police vehicles.

Councilman Register moved to approve the consent agenda, seconded by Councilman Evans. Motion passed unanimously.

INDIVIDUAL ITEMS FOR CONSIDERATION:

8. Citizens to be heard.

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. A time limit of two minutes per speaker is permitted; the council may extend this time at their discretion.

Ms. Sharon Pamerleau introduced herself and informed everyone present that she is running for Bexar County Sheriff. Ms. Pamerleau spoke about her service and qualifications as a Major General in the United States Air Force and Senior Vice President of USAA.

Ms. Mesa, 225 Crest Trail signed up to speak on agenda item #19, however, related she would wait until that agenda item came up.

Mr. Marceau, 215 Tomahawk Trail signed up to Item #16, but related he would have to leave, but would return.

Ms. Mabry, 217 Crest Trail related she would like to have an ordinance place so that commercial businesses had to be mowed. Ms. Mabry further related that a new business located known as Juicer Heroes has goats living on the property. Her third concern was that Discount Tire Co., has a sign in the right of way and that it blocks her view as she leaves the city at the intersection of Paso Del Norte and U.S. 281 North.

Mr. Japhet, 229 Crest Trail presented pictures of two dumpsters that are located at Hill Country Plaza. He related that he believed the dumpsters needed to be in a fenced in wall with gates out of the public's view.

9. Discussion/action on approving a resolution for the City of Hill Country Village to participate in the Housing and Urban Development (HUD) Community Development Block Grant (CDBG) and HOME Programs for the Fiscal Years 2013, 2014 and 2015.

Mr. Andrew Alva and Ms. Alma Perez were present and spoke about the Community Development Block Grant. They related they have had the grant since 1986. Mr. Alva related that in order to qualify for the grant they needed 200,000 residents of unincorporated Bexar County along with residents from neighboring municipalities. Currently the unincorporated areas of Bexar County consist of 140,000 – 160,000. Ms. Perez related qualification for this grant comes up every three years.

Councilwoman Worley made a motion to approve a resolution for the City of Hill Country Village to participate in the Housing and Urban Development (HUD) Community Development Block Grant (CDBG) and Home Programs for the Fiscal Years

2013, 2014 and 2015. The motion was not seconded therefore the motion died for a lack of second.

10. Discussion on the termination of the Community Infrastructure and Economic Development (CIED) Fund Program.

City Administrator Morales spoke about the CIED fund and related CPS had terminated the program. He also related there was no further action the city would have to take.

11. Discussion/action regarding the March 31, 2011 and April 30, 2012 financial statements.

Councilman Register informed everyone the city was financially doing fine.. He also suggested that the city council should have a work shop to discuss future plans for the cities reserve fund.

Councilman Register made a motion to accept the March 31, 2012 and the April 30, 2012 financial statements, seconded by Councilman Allen. Motion passed unanimously.

12. Discussion/action regarding a budgetary transfer from reserves to budget line item fuel in the police budget for \$3,000.

Councilman Register made a motion to approve a budgetary transfer from reserves to the budget line item fuel in the police budget for \$3,000, seconded by Councilman Evans. Motion passed unanimously.

13. Discussion/action regarding a budgetary transfer from reserves to budget line item vehicle maintenance in the police budget for \$3,000.

Councilman Evans made a motion to approve a budgetary transfer from reserves to the budget line item vehicle maintenance in the police budget for \$3,000, seconded by Councilman Register. Motion passed unanimously.

14. Discussion regarding the Fiscal Year 2011 – 2012 budget.

Chief Morales related the biggest change to the budget was his salary taken out of the administration department and moved to the police department. Not much else was changing for the exception of an increase in training and some small line items. As always sales tax must be watched very closely.

15. Discussion on the City of Hill Country Village certified Fire Inspectors.

Chief Morales informed everyone that we had two HCV police officers that attended the state certified fire inspector school. Officer Aldridge and Officer Paez have taken the required classes and state test. They are currently certified fire inspectors and conduct their inspections during the daily duties.

16. Discussion on the placement of a stop sign facing North at the intersection of Tomahawk Trail and Pontiac Lane.

City Administrator Morales wanted to clarify that the placement of the stop sign will be for westbound traffic on Tomahawk Trail where it intersects with Pontiac Lane.

Councilman Register informed the council that he has driven around that area and he has seen speeders and believes we need a stop sign at that location.

Councilman Evans related he agrees with Councilman Register.

Mr. Steve Marceau, 215 Tomahawk trail related he had multiple signatures from residents that live in the immediate affected area wanting a stop sign at that location.

Mayor Durand-Hollis directed city staff to place this item on the July 26, 2012 agenda for discussion and action.

17. Discussion on the city's easement, right of way and parking in the right of way.

Councilman Register asked if someone could tell him what some of the specific issues were on this matter.

Councilman Evans related he has received complaints about people parking in the right of way and people leaving trash in the right of way. He also mentioned that violations of our city ordinances should be handled by the police department.

18. Discussion on the placement of a stop sign facing South at the intersection of Hidden View and Axis Trail.

Councilman Allen related he continues to see vehicles speeding through this intersection and wants a temporary stop sign put up. He also mentioned that this is a Northeast Independent School bus stop and a lot of children wait for buses there. He would like this item put on the July Agenda.

19. Discussion on dumpsters and a fence at Hill Country Plaza Shopping Center.

Mr. Chuck Japhet spoke in regards to two dumpsters located at the Hill Country Plaza Shopping Center. He said that there has been numerous times where unknown people have left old carpet and several pallets outside of the dumpsters. He felt if the dumpsters should be in an enclosed area. He also felt if they were to be moved to another location they would be a little harder to see and maybe people wouldn't drive by and leave junk outside the containers. He believes this situation has gotten better, but there are still problems.

20. Communications with the Mayor.

Mayor Durand-Hollis related if there are ordinances in place for the violations regarding the dumpsters and the fence behind the Hill Country Plaza Shopping Center then city employees must enforce them.

He also informed the council he wants to appoint someone for the vacancy of Council Place #2 at the July meeting.

21. Communications with the City Administrator/Chief of Police.

City Hall will be closed Monday May 28, 2012 in observance of Memorial Day.

22. Adjourn

THE COUNCIL RESERVES THE RIGHT TO DISCUSS AND APPROPRIATELY ACT UPON ANY ITEM STATED ON THIS AGENDA IN OPEN SESSION. THE COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071 (CONSULTATIONS WITH ATTORNEY), 551.072 (DELIBERATIONS ABOUT REAL PROPERTY), 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES) AND 551.086 (ECONOMIC DEVELOPMENT). NO ACTION MAY BE TAKEN IN EXECUTIVE SESSION.

There being no further business to come before the City Council, the meeting was adjourned at 6:28 p.m.

Approved this 26th day of July 2012.

Gabriel Durand-Hollis
Mayor

ATTEST:

Frank Morales
City Administrator
Acting City Secretary