



CITY OF HILL COUNTRY VILLAGE
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**MINUTES
CITY COUNCIL MEETING
116 ASPEN LANE
CITY OF HILL COUNTRY VILLAGE, TEXAS
THURSDAY, NOVEMBER 15, 2012
5:00 P.M.**

The City Council for the City of Hill Country Village met for a Regular Council Meeting Thursday, November 15, 2012 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meetings law of the State of Texas.

Members Present:

Mayor Gabriel Durand-Hollis
Councilwoman Elizabeth Worley
Councilman Carl A. Register
Councilwoman Jane Cronk
Councilman George "Rick" Evans
Councilman James Allen

Members Absent

City Staff Present:

Frank Morales, City Administrator and Police Chief
Jennifer Gonzales, Administrative Assistant

1. Call to order.

Mayor Durand-Hollis called the meeting to order at 5:00 p.m.

2. Moment of Silence and Pledge of Allegiance.

Mayor Durand-Hollis led those present in a moment of silence and led us in the Pledge of Allegiance.

CONSENT AGENDA:

The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed

separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.

3. Discussion/action on approval of the minutes of the Regular Council Meeting of September 20, 2012.

4. Discussion/action regarding the adoption of a resolution regarding the canvass of returns and declaration of the results of the Special Election held November 6, 2012.

5. Discussion/action approving an ordinance accepting the resignation of Andrew Ewing as Relief Officer.

6. Discussion/action approving an ordinance appointing Manuel Rodriguez as Relief Officer.

7. Discussion/action approving an ordinance appointing Mr. Thomas Schlenker, MD, as the Local Health Authority for the City of Hill Country Village, Texas.

Councilman Evans moved to approve the consent agenda, seconded by Councilman Register. Motion passed unanimously.

INDIVIDUAL ITEMS FOR CONSIDERATION:

8. Citizens to be heard.

AT THIS TIME, CITIZENS WHO HAVE FILLED OUT A REGISTRATION FORM PRIOR TO THE START OF THE MEETING MAY SPEAK ON ANY TOPIC THEY WISH TO BRING TO THE ATTENTION OF THE GOVERNING BODY SO LONG AS THAT TOPIC IS NOT ON THE AGENDA FOR THIS MEETING. CITIZENS MAY SPEAK ON SPECIFIC AGENDA ITEMS WHEN THAT ITEM IS CALLED FOR DISCUSSION. DURING THE CITIZENS TO BE HEARD SECTION NO COUNCIL ACTION MAY TAKE PLACE AND NO COUNCIL DISCUSSION OR RESPONSE IS REQUIRED TO THE SPEAKER. A TIME LIMIT OF TWO MINUTES PER SPEAKER IS PERMITTED; THE COUNCIL MAY EXTEND THIS TIME AT THEIR DISCRETION.

Ms. Allison Greer, Manager, Intergovernmental Relations with the San Antonio Water System signed up to speak and related she would wait and speak under Agenda Item #10.

9. Discussion/action approving a Professional Services Agreement-Rate Increase with Givler Engineering, Inc.

Mr. David Givler introduced himself and explained some of the reasoning behind the rate increase.

Councilman Register asked Mr. Givler if there was an increase last year and Mr. Givler related there was not an increase last year. Mr. Givler informed the council the last increase was approximately two years ago.

Councilman Register informed the council the rate increase showed an approximately 9% increase from current rates.

Councilman Evans asked Mr. Givler what the administrative rate was actually for. Mr. Givler related it was not technical work, but rather follow up work administrative personnel would complete. Councilman Evans asked Mr. Givler if every other city that he contracts with has the same contracts. Mr. Givler related that some contracts were different.

Councilman Allen asked if there had been any construction in the last few years. Mr. Givler related there had not been any construction and actually Hill Country Village had not used his services much at all in the past year. Councilman Allen asked why there was an increase in rates and not a decrease as many other companies were going through.

Councilwoman Cronk asked Mr. Givler if he felt he had been undercharging the City of Hill Country Village and he related yes.

Mayor Durand-Hollis informed council Mr. Givler had not come to us last year for an increase in rates.

Mr. Givler related to council that he delegates most of his work down to cut costs to the city.

Councilman Register moved to approve a Professional Services Agreement-Rate Increase with Givler Engineering Inc., seconded by Councilman Evans. Motion passed unanimously.

10. Presentation/discussion with San Antonio Water System.

Ms. Allison Greer, Manager, Intergovernmental Relations, Mr. Steve Clouse, Chief Operating Officer and Senior Partner and Mr. Doug Evanson, Chief Financial Officer and Senior Vice President with the San Antonio Water System presented the city council a briefing about SAWS. The briefing is attached.

Per Councilman Register Agenda Item #13 was heard before Agenda Item's #11 and 12.

13. Discussion/action regarding the September 30, 2012 and October 31, 2012 financial statements.

Councilman Register said he was concerned about sales tax. He believes we will miss the budget mark for sales tax revenues next year.

Councilman Register made a motion to accept the September 30, 2012 and the October 31, 2012 financial statements, seconded by Councilman Evans. Motion passed unanimously.

11. Discussion/action approving a Memorandum of Understanding to allow the police department the ability to be members of the Randolph Area Metro SWAT Team (RAMST).

Sgt Anita Seamans from the Live Oak Police Department was present to brief council on the RAMST. She has been with the Live Oak Police Department for 30 years and been an active member of SWAT for 22 years. Sgt Seamans related they have training twice a month for four hours in the morning and four hours in the evening. She also said they have had three call outs in the last 18 months.

Councilmember Cronk asked if during training sessions the officers bring their own rifles.

Chief Morales commented that some officers use their own personal rifles and other officers use department issued rifles.

Councilman Evans asked why there two teams in the same area. He also asked Sgt Seamans if RAMST had conducted mock call outs.

Sgt Seamans related the reason for the two teams were because many years ago they felt the need for a team for small municipalities was a better option for them. She further related that with a department as large as the Bexar County Sheriff's Office they also needed to have their own SWAT unit to serve the county.

After a lengthy discussion Councilwoman Worley made a motion to approve one officer with equipment and training for the RAMST, seconded by Councilman Allen.

Ayes – 2

Nays – 3

Motion failed.

Councilman Register requested to table item #11 and asked staff to have representatives from the Bexar County Sheriff's Office SWAT Team present at the next city council meeting.

12. Discussion/action approving the purchase of five patrol rifles for the police department with FY 2012-13 funds.

No Action Taken.

Executive Session Item:

Possible Executive Session pursuant to Texas Government Code Section 551.074, Personnel Matters. No action will be taken in Executive Session. Any action will be taken in open session.

14. Deliberation/action regarding the annual evaluation and compensation of City Administrator Frank Morales.

Mayor Durand-Hollis closed the open session at 6:45 p.m. for the purpose of going into Executive Session regarding the annual evaluation and compensation of City Administrator Frank Morales.

Mayor Durand-Hollis convened the open session at 7:03 p.m.

Councilwoman Cronk made a motion to increase the City Administrator's salary by 3%, seconded by Councilwoman Worley. Motion passed unanimously.

15. Mayor's Report to Council.

*Sheriff dispatch status
SAWS integration status
HCV Sewer status*

16. Communication with the City Administrator/Chief of Police.

We will have a meeting with the Zoning Commission on November 27, 2012 at 5:30 p.m. At this meeting they will discuss changes to the Zoning Code regarding regular and alternate members.

A resident has e-mailed Councilman Evans regarding three stray dogs running around on their property killing deer.

17. Adjourn

There being no further business to come before the City Council, the meeting was adjourned at 7:12 p.m.

Approved this 17th day of January 2013.

Gabriel Durand-Hollis
Mayor

ATTEST:

Frank Morales
City Administrator
Acting City Secretary