



CITY OF HILL COUNTRY VILLAGE  
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**MINUTES  
CITY COUNCIL MEETING  
116 ASPEN LANE  
CITY OF HILL COUNTRY VILLAGE, TEXAS  
THURSDAY, JULY 25, 2013  
5:00 P.M.**

The City Council for the City of Hill Country Village met for a Regular Council Meeting Thursday, July 25, 2013 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meeting law of the State of Texas.

*Members Present:*

Mayor Gabriel Durand-Hollis  
Councilman James Allen  
Councilwoman Elizabeth Worley  
Councilwoman Jane Cronk

*Members Absent:*

Councilman Carl A. Register  
Councilman George “Rick” Evans

*City Staff Present:*

Frank Morales, City Administrator and Police Chief  
Jennifer Gonzales, Administrative Assistant

**1. Call to order.**

*Mayor Durand-Hollis called the meeting to order at 5:00 p.m.*

**2. Moment of Silence and Pledge of Allegiance.**

*Mayor Durand-Hollis led those present in a moment of silence and led the Pledge of Allegiance.*

**CONSENT AGENDA:**

*The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.*

**3. Discussion/action approving the minutes of the City Council Special Meeting of May 23, 2013.**

**4. Discussion/action approving the October 2013 – September 2014 City of Hill Country Village Master Calendar.**

**5. Discussion/action approving an ordinance accepting the resignation of Brian Flores as Patrol Officer.**

*Councilwoman Worley moved to approve the consent agenda, seconded by Councilwoman Cronk. Motion passed unanimously.*

INDIVIDUAL ITEMS FOR CONSIDERATION:

**6. Citizens to be heard.**

*At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. A time limit of two minutes per speaker is permitted; the council may extend this time at their discretion.*

*None*

**7. Discussion/action regarding the May 31, 2013 and June 30, 2013 financial statement.**

*Councilman Register was not present at the meeting, but had spoken with Mr. Morales previously. He wanted to inform council that sales tax continues to look good, but as always we should keep an eye on it.*

*Councilwoman Worley made a motion to accept the May 31, 2013 and the June 30, 2013 financial statements, seconded by Councilwoman Cronk. Motion passed unanimously.*

**Mayor Durand-Hollis recessed the open session at 5:05 p.m. for a public hearing.**

**8. A public hearing on FY 2013-2014 budget of the Hill Country Village Economic Development Corporation (EDC) and possible City Council action on such EDC budget.**

*Mr. Morales informed the council the EDC met on June 18<sup>th</sup>, 2013 for their yearly meeting to approve the EDC budget. Mr. Morales also told council the commission agreed to continue to transfer \$10,000 to the general fund for payment of administrative duties.*

*Mr. Morales informed council he had talked to the commission about possibly doing away with the EDC once the bonds are paid off. If this is done, the city can start a Crime Control District which is similar to the EDC and the funds collected could be used for the police department.*

*Mayor Durand-Hollis explained that he had met with the Town of Hollywood Park EDC President, Mr. Brent Lane. Mayor Durand-Hollis passed out copies of the Town of Hollywood Park's EDC Organization, Goals and Strategies he received from Mr. Lane.*

**9. A public hearing, discussion and action regarding City of Hill Country Village Fiscal Year 2013-2014 budget and tax rate.**

*Mr. Morales spoke to council regarding the budget. He informed council that he had spoken with Councilman Register and Mayor Durand-Hollis prior to the council meeting on possible cutbacks. Several changes have been made on the budget and it is now different from the executive summary that was given to council. Mr. Morales informed council that he added \$20,000 to sales tax, deleted \$12,600 for the radios, deleted \$10,000 from the vehicle replacement fund and deleted \$10,000 from the merit pool. At this time, Mr. Morales has not factored in workers compensation numbers of approximately \$3,700 that he received today. With all the changes made to the budget, Mr. Morales feels the budget has been cut back to the bare minimum and cannot be reduced any more. The current budget numbers are the actual numbers it will take to run the city on a day to day basis. The last change that will need to be factored in is medical benefits. Those numbers will be available on August 21, 2013 at 10:00 a.m.*

*Mr. Morales informed council he has a meeting set up with the County Manager on August 8, 2013 at 2:00 p.m. regarding dispatch and will send out a mass email to all the cities and independent school districts on Friday.*

*Mayor Durand-Hollis informed council that he received his firm's medical benefits quote today and his insurance went up 16%. He believes the medical insurance will be a big factor. Mayor Durand-Hollis wanted to let council know that all the effort to balance and cut back on the budget is so the tax rate will not increase.*

*Councilman Allen questioned if all the insurance increases had to do with Obamacare.*

*Councilman Allen inquired about the length of our contract with San Antonio Fire Department and felt that it may need to be revisited.*

*Mr. Morales related our fire contract with the City of San Antonio was for 10 years, however we could opt out of the contract.*

*Councilman Allen related to council that there is a new Mayor in the Town of Hollywood Park and new faces on the city council that may be interested in working together again.*

*Councilwoman Worley inquired about the vehicle replacement fund. Mr. Morales related this was the best thing the council could have done. The vehicle replacement fund would be cut \$10,000 going from \$35,500 to \$25,500. The vehicle replacement fund builds up*

*each year and Mr. Morales doesn't have to come to council each year asking for money for vehicles since it is already there. When Mr. Morales buys new vehicles he sells the old ones and that money goes back into the vehicle replacement fund as well. Over the past years we have been able to reuse the interior and exterior equipment saving the city money. Councilwoman Worley also asked about the merit pool, Mr. Morales informed council it was \$20,000 for the past several years, but has now been cut back to \$10,000 to help balance the budget.*

*Councilwoman Cronk inquired as to when the budget must be voted on, as she knows it is still being shaped and that the medical insurance numbers will be sent as soon as city staff receives them.*

**Mayor Durand-Hollis reconvened at 5:37 p.m. for the open session.**

**10. Mayor's Report to Council.**

*Mayor Durand-Hollis has a meeting with the Town of Hollywood Park's EDC representative on July 26, 2013.*

*Mayor Durand-Hollis expressed to council that he was treated very well by the Town of Hollywood Park at their meeting this week regarding matters with the Texas Department of Transportation.*

*Mayor Durand-Hollis wanted to remind council of the meeting with the County Manager of Bexar County regarding dispatch services on August 8, 2013 at 2:00 p.m.*

**11. Communications with City Administrator.**

*None*

**12. Adjourn**

*THE COUNCIL RESERVES THE RIGHT TO DISCUSS AND APPROPRIATELY ACT UPON ANY ITEM STATED ON THIS AGENDA IN OPEN SESSION. THE COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071 (CONSULTATIONS WITH ATTORNEY), 551.072 (DELIBERATIONS ABOUT REAL PROPERTY), 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES) AND 551.086 (ECONOMIC DEVELOPMENT). NO ACTION MAY BE TAKEN IN EXECUTIVE SESSION.*

*There being no further business to come before the City Council, the meeting was adjourned at 5:43 p.m.*

Approved this 26<sup>th</sup> day of September 2013.

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Gabriel Durand-Hollis  
Mayor

ATTEST:

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Frank Morales  
City Administrator  
Acting City Secretary