



CITY OF HILL COUNTRY VILLAGE  
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**MINUTES  
CITY COUNCIL SPECIAL MEETING  
116 ASPEN LANE  
CITY OF HILL COUNTRY VILLAGE, TEXAS  
THURSDAY, MARCH 28, 2013  
5:00 P.M.**

The City Council for the City of Hill Country Village met for a Special Council Meeting Thursday, March 28, 2013 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meetings law of the State of Texas.

***Members Present:***

Mayor Gabriel Durand-Hollis  
Councilwoman Elizabeth Worley  
Councilwoman Jane Cronk  
Councilman George “Rick” Evans  
Councilman Carl A. Register  
Councilman James Allen

***Members Absent:***

***City Staff Present:***

Frank Morales, City Administrator and Police Chief

**1. Call to order.**

Mayor Durand-Hollis called the meeting to order at 5:00 p.m.

**2. Moment of Silence and Pledge of Allegiance.**

Mayor Durand-Hollis led those present in a moment of silence and led us in the Pledge of Allegiance.

**CONSENT AGENDA:**

*The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or*

*items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.*

3. Discussion/action approving the minutes of the Regular Council Meeting of January 17, 2013.

4. Discussion/action approving an ordinance ordering cancellation of the May 11, 2013 General Election.

*Councilman Evans moved to approve the consent agenda, seconded by Councilman Allen. Motion passed unanimously.*

INDIVIDUAL ITEMS FOR CONSIDERATION:

**5. Citizens to be heard.**

*No one signed up to speak.*

*At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. A time limit of two minutes per speaker is permitted; the council may extend this time at their discretion.*

**6. Discussion/action approving street and drainage improvements in the City of Hill Country Village as presented by Givler Engineering, Inc., not to exceed \$1,500,000.00.**

*Mayor Durand-Hollis informed everyone that if the money was approved for this project he would like for it all go to construction costs and not the engineering fees.*

*Mr. David Givler, City Engineer identified himself and briefed the council on the street and drainage project. He also explained all of the maps and paperwork he had presented to the council to include prioritizing the street issues of the city.*

*Mr. Givler started with the first priority being South Tower Drive adjacent to city hall. He related this area was a safety issue because water runs across the street and at times makes it dangerous for traffic to drive on it.*

*The second priority is Tower Drive near Sequoia because there is a lot of flooding in that area. This would include box culverts and coordination with utilities and several residents about how this project would affect their driveways.*

*The third priority is the city hall parking lot that has deteriorated over the years.*

*Priority four is on Hidden View where some water comes across the road and also floods some resident's homes.*

*South Tower Drive is the fifth priority and this involves some sealing and resurfacing with chip seal.*

*The sixth area we will look at is Tower Drive and this would also involve putting down chip seal as well and some minor drainage issues.*

*Priority seven and eight would be extensions of the work to be done on Tower Drive that would take us all the way to Hill Country Lane.*

*Mr. Givler related in doing those priorities that he has talked about would be approximately \$1.276 to \$1.664 million dollars.*

*Mayor Durand-Hollis related before we get to any questions he wanted to thank Councilman Register and Frank Morales for meeting with Mr. Givler a couple of times.*

*Councilman Register informed the council that this priority list is not only David's recommendation, but it is a recommendation from your representatives who worked on this committee.*

*Councilman Allen asked if Givler Engineering fees were included in the numbers that Mr. Givler was presenting today.*

*Mr. Givler informed him that they were in fact included in the numbers.*

*Councilman Evans asked Mr. Morales if the resurface job that had recently been done on Limestone Creek is what Mr. Givler was referring to.*

*Mr. Morales related that the owner from CRAFCO called the city and related that he wanted to try a new slurry seal and it did not have aggregate.*

*Councilman Evans related he walks around the city quite a bit and is concerned about some of the cracks that he has seen on some streets. He also related he was concerned about spending \$193,000 for the city hall*

*parking lot. He believes the amount of traffic in the city hall parking lot is not that much and we could use that money for repairing actual streets.*

*Councilman Register related that the committee did look at the city hall parking lot and that Frank had actually mentioned that the parking lot would be nice to have, but we could waive it for more critical areas.*

*Councilwoman Worley related she agrees with Councilman Evans and said that Blackhawk Trail does have major cracks in the road.*

*Councilwoman Cronk asked if we have put money at priority number two in the past and if we have what is our guarantee of success now that it won't flood as soon as we get rain.*

*Councilman Register and Mayor Durand-Hollis related we had not put that amount of money into that area.*

*Mr. Givler related that in the priority two area we would have large box culverts go under the road resulting in the reduction of the amount of water that would go over the road.*

*Councilman Allen asked about the runoff that comes from Hollywood Park. He wanted to know if Hollywood Park had any part in this because it was their water coming from their city and now our issue.*

*Mr. Givler related a lot of cities have this problem. Some issue may be with the city who receives the water and what they are doing about it.*

*Mayor Durand-Hollis informed everyone that the agenda item is to look at the package and appreciated all of the great questions.*

*Councilman Evans asked if there was any way to take the city hall parking lot money and use it to fix some of the larger cracks in some of the roads.*

*Mr. Givler related that some of the cracks we were talking about would take a lot more than just crack sealing. That area needs something more drastic and another significant project.*

*Mayor Durand-Hollis asked the council if he was hearing this correctly that they would rather not do the city hall parking lot and have that money available for more street repairs.*

*Councilman Register made a motion to approve the street and drainage improvements in the City of Hill Country Village as presented by Givler Engineering, Inc., not to exceed \$1,500,000.00 and the specifics being the*

*concept plan by Givler Engineering modified by excluding item #3 and presenting to this council the revision of Givler Engineering recommendation of where that money should be spent on roads, seconded by Councilman Evans. Motion passed unanimously.*

**7. Discussion/action approving a budgetary transfer not to exceed \$30,000.00 from city reserves to the general fund line item Engineering Services.**

*Mayor Durand-Hollis related that earlier the council had discussed getting as much yield as possible for our roads. So Chief Morales, Councilman Register and I have discussed transferring this amount of money to get Givler Engineering on the road to work on the next phase of the design.*

*Councilman Evans asked if a contract had been worked on.*

*Mayor Durand-Hollis related we had a contract in place and that the only thing we had not done was negotiate a fixed fee. He also mentioned that late this afternoon he had seen a number, but he had not agreed to that number.*

*Councilman Allen made a motion to approve a budgetary transfer not to exceed \$30,000.00 from city reserves to the general fund line item Engineering Services, seconded by Councilman Register. Motion passed unanimously.*

**8. Discussion/action approving a resolution to extend the contract for the collection of delinquent taxes provided by Linebarger Goggan Blair & Sampson, LLP.**

*Mr. Morales informed Mayor Durand-Hollis and the council that we had Ms. Lilia Ledesma with Linebarger Goggan Blair & Sampson, LLP.*

*Ms. Ledesma introduced herself and related what the council had in front of them was a resolution to renew the contract for another five years.*

*Councilman Register made a motion to approve a resolution to extend the contract for the collection of delinquent taxes provided by Linebarger Goggan Blair & Sampson, LLP, seconded by Councilwoman Cronk. Motion passed unanimously.*

**9. Discussion/action on reappointing six members and appointing one new member to the Zoning Commission.**

*Mayor Durand-Hollis informed the council that Mr. Steve Marceau, Mr. Greg Blasko, Mr. Brett Rowe, Mr. Dean Perry, Mr. Bill Aniol and Ms.*

*Melissa Childers-White were the commission members up for reappointment. He also mentioned that Mr. Kirk Francis had expressed interest in being a newly appointed commission member.*

*Councilman Register related at the last meeting the only question they had was if the current chairman had been notified that he was either going to be on or off the committee.*

*Mr. Morales related that he spoke to Mr. Marceau. Around the same time that he talked to Mr. Marceau Mr. Brad Roach called requested to come off the commission resulting in an opening for the commission. With council's approval they could appoint Mr. Kirk Francis.*

*Councilman Evans made a motion reappointing Mr. Steve Marceau, Mr. Greg Blasko, Mr. Brett Rowe, Mr. Dean Perry, Mr. Bill Aniol and Ms. Melissa Childers-White and appointing one new member, Mr. Kirk Francis to the Zoning Commission, seconded by Councilman Register. Motion passed unanimously.*

#### **10. Discussion/action approving the January 31, 2013 and February 28, 2013 financial statements.**

*Councilman Register related there was not a lot to say only that sales tax revenue was hanging in there pretty good. The financial condition of the city is in good shape.*

*Councilman Register made a motion to approve the January 31, 2013 and February 28, 2013 financial statements, seconded by Councilman Evans. Motion passed unanimously.*

#### **11. Communications with the Mayor.**

*Mayor Durand-Hollis wanted to remind everyone of Stage 3. He wanted to remind everyone that even though we are in Stage 2 unless we get a lot of rain we may be headed to Stage 3.*

*Mayor Durand-Hollis presented a brochure to all council members.*

#### **12. Communications with the City Administrator.**

*Dumpsters will be at City Hall March 23 – March 31, 2013.*

*City Hall will be closed Friday, March 29, 2013 in observance of Good Friday and Friday, April 26, 2013 in observance of Battle of Flowers.*

**13. Adjourn.**

*There being no further business to come before the City Council, the meeting was adjourned at 6:07 p.m.*

Approved this 23rd day of May 2013

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Gabriel Durand-Hollis  
Mayor

ATTEST:

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Frank Morales  
City Administrator  
Acting City Secretary