



CITY OF HILL COUNTRY VILLAGE  
116 ASPEN LANE • HILL COUNTRY VILLAGE • TEXAS • 78232  
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**MINUTES  
CITY COUNCIL MEETING  
116 ASPEN LANE  
CITY OF HILL COUNTRY VILLAGE, TEXAS  
THURSDAY, JANUARY 19, 2012  
5:00 P.M.**

The City Council for the City of Hill Country Village met for a Regular Council Meeting Thursday, January 19, 2012 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meetings law of the State of Texas.

*Members Present:*

Mayor Kirk W. Francis  
Councilwoman Elizabeth Worley  
Councilman Gabriel Durand-Hollis  
Councilman George “Rick” Evans  
Councilman Carl A. Register  
Councilman James Allen

*Members Absent*

*City Staff Present:*

Frank Morales, City Administrator and Police Chief  
Jennifer Gonzales, Administrative Assistant

**1. Call to order.**

Mayor Francis called the meeting to order at 5:00 p.m.

**2. Moment of Silence and Pledge of Allegiance.**

Mayor Francis led those present in a moment of silence and led us in the Pledge of Allegiance.

**CONSENT AGENDA:**

*The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or*

*items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.*

**3. Discussion/action on approval of the minutes of the Regular Council Meeting of November 17, 2011.**

**4. Discussion/action approving an ordinance appointing our Health Inspectors, Mr. Monty McGuffin and Ms. Lori Calzoncit.**

**5. Discussion/action approving an ordinance ordering the 2012 city officers election as required by state law.**

**6. Discussion/action approving an ordinance authorizing the execution of a contract for election services with the Bexar County Elections Administrator.**

**7. Discussion/action accepting a report from the Police Department regarding Racial Profiling for calendar year 2011 as mandated by Senate Bill 1074 of the 77th Legislature.**

**8. Discussion/action approving a resolution certifying the 2011 Tax Roll from the Bexar County Tax Accessor-Collector.**

*Councilman Durand-Hollis moved to approve the consent agenda, seconded by Councilman Register. Motion passed unanimously.*

**INDIVIDUAL ITEMS FOR CONSIDERATION:**

**9. Citizens to be heard.**

AT THIS TIME, CITIZENS WHO HAVE FILLED OUT A REGISTRATION FORM PRIOR TO THE START OF THE MEETING MAY SPEAK ON ANY TOPIC THEY WISH TO BRING TO THE ATTENTION OF THE GOVERNING BODY SO LONG AS THAT TOPIC IS NOT ON THE AGENDA FOR THIS MEETING. CITIZENS MAY SPEAK ON SPECIFIC AGENDA ITEMS WHEN THAT ITEM IS CALLED FOR DISCUSSION. DURING THE CITIZENS TO BE HEARD SECTION NO COUNCIL ACTION MAY TAKE PLACE AND NO COUNCIL DISCUSSION OR RESPONSE IS REQUIRED TO THE SPEAKER. A TIME LIMIT OF TWO MINUTES PER SPEAKER IS PERMITTED; THE COUNCIL MAY EXTEND THIS TIME AT THEIR DISCRETION.

*Kate Williams from Texas Disposal Systems introduced herself and wanted to know if our solid waste contract was up for renewal in 2012. Mayor Francis told Ms. Williams that we had just renewed our solid waste contract with Waste Management for another two years.*

*Ms. Williams related the company she represented was interested in being our solid waste service and said she would be back in two years.*

**10. A public hearing, discussion and possible action regarding an application for a request from Donald J. Kuyrkendall, for an additional commercial use for a small event center located at 15703 San Pedro, Hill Country Village, Texas 78232, LOT 18, BLOCK 1, Omni SUB, in the B-2 Zoning District.**

*Councilman Register asked if the small event center was already open for business.*

*City Administrator Morales related that a Certificate of Occupancy had been paid for last week, but had not yet been issued and it was not open for business.*

*Councilwoman Worley asked why this request came to council.*

*Mayor Francis related the reason the request came to council was because the Zoning Commission only makes recommendation and the council is the approving authority.*

*Mrs. Renata Mabry, 217 Crest Trail, spoke to council about her concerns on the noise, alcohol and safety for residents if this request was to be approved.*

*On January 10, 2012, the Zoning Commission denied the request from Donald J. Kuyrkendall, for an additional commercial use of the aforementioned property.*

*Councilman Register made a motion to deny the request from Donald J. Kuyrkendall, for an additional commercial use for a small event center located at 15703 San Pedro, Hill Country Village, Texas 78232, LOT 18, BLOCK 1, Omni SUB, in the B-2 Zoning District, seconded by Councilman Evans. Motion passed unanimously.*

**11. Discussion/action approving a Memorandum of Understanding (MOU) between the City of Hill Country Village and the San Antonio River Authority.**

*Mr. Jose Fernandez from the San Antonio River Authority (SARA) introduced himself and spoke about the MOU with the City of Hill Country Village. Mr. Fernandez said that SARA was the review for Federal Emergency Management Authority and they would be helping the Hill Country Village community on awareness of flood plain maps on a day to day basis since they were locally based. SARA would do the reviews and not have them subcontracted out. Mr. Fernandez also related that SARA would send all issues involving Hill Country to the city for any comments or concerns we would have.*

*Mayor Francis related to council the city was not bound by and that we wouldn't lose anything by being in the MOU with SARA. Mayor Francis also told council that he didn't think we had the expertise in working on the floodplain maps, etc.*

*Councilman Register asked why SARA wanted to help us.*

*Councilman Evans asked Mr. Fernandez about models being done for drainage in HCV.*

*Mr. Fernandez told council that drainage was included in the models.*

*Councilman Evans made a motion to approve a Memorandum of Understanding (MOU) between the City of Hill Country Village and the San Antonio River Authority, seconded by Councilwoman Worley. Motion passed unanimously.*

**12. Discussion/action accepting the Delinquent Tax Collection report for the period of October 2010 – September 2011 from Linebarger, Goggan, Blair and Sampson, LLP.**

*Ms. Christina Gonzales from Linebarger, Goggan, Blair and Sampson, LLP made a presentation on the cities delinquent tax collection report. Ms. Gonzales explained that as usual the vast majority of citizens paid their taxes on time and there were very few collections.*

*Councilman Register moved to accept the Delinquent Tax Collection report for the period of October 2010 – September 2011 from Linebarger, Goggan, Blair and Sampson, LLP, seconded by Councilman Durand-Hollis. Motion passed unanimously*

**11. Discussion/action on a presentation, regarding acceptance of the FY 2010-11 annual audit including communications with the Audit Committee and personnel from Thompson, Biediger, Kaster and Young, LC.**

*Ms. Janet Pitman from Thompson, Williams, Biediger, Kaster and Young, LC, made a presentation on the cities audit report. She explained the audit, some of the figures and answered all questions members of the city council had. Ms. Pittman told council the only change in the audit was some terminology.*

*Councilman Register related to council that the Audit committee did not meet collectively this year due to a member being sick. He said he exchanged a few e-mail and phone calls and he did not see any problems in the audit.*

*Councilwoman Worley moved to approve the FY 2010-11 annual audits, seconded by Councilman Register. Motion passed unanimously.*

**14. Discussion/action amending Chapter 58 of the code of ordinances of the City of Hill Country Village to add Article VII to Chapter 58 to prohibit placing, dumping, or discarding brush or other material in the public rights-of-way or allowing brush or other material to remain in the public rights-of-way and to establish a penalty of a fine not to exceed \$500.00 for each violation of any provision in Article VII of Chapter 58 of the code of ordinances.**

*Councilman Register asked council if they thought the \$200 fine was too high.*

*Councilman Evans asked if the \$200 fine was the same for other fines. Chief Morales related they were about the same.*

*Mayor Francis told council the officers will have a system in place. They will speak to the residents, send out letters and then a fine will be assessed if they are not in compliance.*

*Councilman Allen asked if the letters were going to be kept on file.*

*Councilman Evans moved to approve amending Chapter 58 of the code of ordinances of the City of Hill Country Village to add Article VII to Chapter 58 to prohibit placing, dumping, or discarding brush or other material in the public rights-of-way or allowing brush or other material to remain in the public rights-of-way and to establish a penalty of a fine not to exceed \$500.00 for each violation of any provision in Article VII of Chapter 58 of the code of ordinances, seconded Councilwoman Worley. Motion passed unanimously.*

**15. Discussion/action regarding the November 30, 2010 and December 31, 2011 financial statement.**

*Councilman Register related to council that it usually takes a couple months for all the numbers to get in. He told council by the next meeting they should have a good picture of the financials.*

*Councilman Register made a motion to accept the November 30, 2011 and December 31, 2011 financial statement, seconded by Councilman Durand-Hollis. Motion passed unanimously.*

**16. Discussion/action on the FY 2011-12 Master Calendar.**

*Mayor Francis briefed council on amending the calendar. He related it was easier to cancel a meeting than to schedule one.*

*Councilman Evans related the reason we went to every other month meetings was so that staff would not have to do a lot of work for a very short meeting.*

*Councilman Register related he thought they should stay with the calendar the way it was.*

*Councilman Durand-Hollis made a motion to amend the calendar, adding meetings in February, April, June and August, seconded by Councilman Worley.*

*After further discussion, motion was withdrawn and no action was taken.*

## **17. Discussion on repealing ordinance #716 for the exception of closing Aspen Lane.**

*Councilman Durand-Hollis related he thought they should repeal Ordinance #716.*

*Councilman Evans asked if this was still a sore subject, he believed this was not an issue anymore. He further mentioned the City of San Antonio shuts down streets completely at times.*

*Councilman Register was concerned with US 281 and Loop 1604 construction being a problem. He asked council if we needed a meeting with the people to get their views on the matter.*

*Mayor Francis assured council that this was a big problem and he gets calls on this issue all the time. He told council the City of San Antonio removed the no left turn signs from Bitters Road and we should repeal our ordinance because it was the right thing to do.*

## **19. Mayor's Report to Council.**

*None.*

## **20. Communication with the City Administrator/Chief of Police.**

*None.*

## **21. Adjourn**

*There being no further business to come before the City Council, the meeting was adjourned at 6:36 p.m.*

Approved this 22<sup>nd</sup> day of March 2012.

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Kirk W. Francis  
Mayor

ATTEST:

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Frank Morales  
City Administrator  
Acting City Secretary