



**CITY OF HILL COUNTRY VILLAGE**  
**116 ASPEN LANE • SAN ANTONIO • TEXAS • 78232**  
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**MINUTES**  
**CITY COUNCIL MEETING**  
**116 ASPEN LANE**  
**CITY OF HILL COUNTRY VILLAGE, TEXAS**  
**THURSDAY, JULY 28, 2011**  
**5:00 P.M.**

The City Council for the City of Hill Country Village met for a Regular Council Meeting Thursday, July 28, 2011 at 5:00 p.m. at City Hall, 116 Aspen Lane, Hill Country Village, Texas. This was an open meeting subject to the open meeting law of the State of Texas.

*Members Present:*

Mayor Kirk W. Francis  
Councilman Carl A. Register  
Councilman George “Rick” Evans  
Councilman Gabriel Durand-Hollis  
Councilwoman Elizabeth Worley

*Members Absent:*

Councilman James Allen

*City Staff Present:*

Frank Morales, City Administrator and Police Chief  
Jennifer Gonzales, Administrative Assistant

**1. Call to order.**

*Mayor Francis called the meeting to order at 5:00 p.m.*

**2. Moment of Silence and Pledge of Allegiance.**

*Mayor Francis led those present in a moment of silence and led the Pledge of Allegiance.*

CONSENT AGENDA:

*The following items are of a routine or administrative nature. The City Council has been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the City Council.*

*Mayor Francis requested to remove Item #5 from the Consent Agenda.*

**3. Discussion/action on approval of the minutes of the Regular Council Meeting of May 19, 2011.**

**4. Discussion/action on approval of the minutes of the City Council Work Session and Special Meeting of June 27, 2011.**

**6. An ordinance appointing signatories on the city bank accounts and investment instruments and establishing authorized representatives regarding collateral pledges.**

*Councilman Register moved to approve the consent agenda with the exception of Agenda Item #5, seconded by Councilman Durand-Hollis. Motion passed unanimously.*

INDIVIDUAL ITEMS FOR CONSIDERATION:

**5. Discussion/action on approval of the October 2011 – September 2012 City of Hill Country Village Master Calendar.**

*Mayor Francis briefed the council that he wanted them to look closely at the cities Master Calendar because they were approving holidays and council meeting dates. He also mentioned that several cities are off during the day parade.*

*Mayor Francis asked Mr. Morales if he knew how many cities were either off half day or the full day.*

*Mr. Morales related that he did not have specific details, however, it appeared that half of the cities were off half day and the other cities were off a full day. He also informed the council there were no major changes to the calendar from last year's calendar.*

*Councilman Durand-Hollis moved to approve the October 2011 – September 2012 City of Hill Country Village Master Calendar, seconded by Councilwoman Worley. Motion passed unanimously.*

**7. Citizens to be heard.**

*At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. A time limit of two minutes per speaker is permitted; the council may extend this time at their discretion.*

*No one signed up to speak.*

*Mayor Francis requested to hear Agenda Items #8 & #9 together.*

**8. Discussion/action regarding the May 31, 2011 financial statement.**

**9. Discussion/action regarding the June 30, 2011 financial statement.**

*Councilman Register made a motion to accept the May 31, 2011 and the June 30, 2011 financial statements, seconded by Councilman Evans. Motion passed unanimously.*

**10. Discussion on a report from Givler Engineering regarding the street and drainage project.**

*Mr. Morales spoke to council about the report from Givler Engineering. Mr. Morales related Mr. David Givler had informed him that prices have gone up 7% from last year.*

*The council directed city staff to get the engineering fee from Givler Engineering and let them know we have an \$900,000 breakpoint. Council also wanted to know how long it would take our engineering firm to get ready for the bid process.*

*Councilman Durand-Hollis related he would like to get bids by October 2011.*

*Mayor Francis asked that Councilman Register and Councilman Durand-Hollis get together and lead this project. Mayor Francis also directed city staff to get a bid amount and Givler Engineering's charge for bidding.*

**Mayor Francis recessed the open session at 5:26 p.m. for a public hearing.**

**Mayor Francis reconvened at 5:26 p.m. for the public hearing.**

**11. A public hearing on FY 2011-2012 budget of the Hill Country Village Economic Development Corporation (EDC) and possible City Council action on such EDC budget.**

*The council discussed the EDC budget and requested to take no action at this time.*

**12. A public hearing, discussion and action regarding City of Hill Country Village Fiscal Year 2011-2012 budget and tax rate.**

*There was discussion among all members of the council on the budget. A few issues they were concerned about were merit pool, health benefits, and sales tax revenue.*

*Council also requested staff to schedule a work session.*

*No action taken.*

**13. Mayor's Report to Council.**

None

**14. Communications with City Administrator.**

None

**15. Adjourn**

*THE COUNCIL RESERVES THE RIGHT TO DISCUSS AND APPROPRIATELY ACT UPON ANY ITEM STATED ON THIS AGENDA IN OPEN SESSION. THE COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071 (CONSULTATIONS WITH ATTORNEY), 551.072 (DELIBERATIONS ABOUT REAL PROPERTY), 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES) AND 551.086 (ECONOMIC DEVELOPMENT). NO ACTION MAY BE TAKEN IN EXECUTIVE SESSION.*

*There being no further business to come before the City Council, the meeting was adjourned at 5:54 p.m.*

Approved this 15<sup>th</sup> day of September 2011.

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Kirk W. Francis  
Mayor

ATTEST:

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Frank Morales  
City Administrator  
Acting City Secretary